Please submit the following form and developer support letter to:

Andres Hayes

International Business Manager

Office of the Deputy Mayor for Planning and Economic Development

[Andres.Hayes@dc.gov](mailto:Andres.Hayes@dc.gov)

Allow at least two weeks for the processing of requested TEA letters.

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| Targeted Employment Area Letter Request Form | | |
| 1 | Project Name |  |
| 2 | TEA Letter Requestor Information  Name (if applicable)  Company  Address  Contact Telephone  Contact Email |  |
| 3 | Project Address |  |
| 4 | Project Developer  Name (if applicable)  Company  Address  Contact Telephone  Contact Email |  |
| 5 | Funding Country(ies) of Origin |  |
| 6 | Estimated Number of Construction Jobs |  |
| 7 | Estimated Number of Permanent Jobs |  |
| 8 | Total Project Cost |  |
| 9 | Estimated Project Delivery |  |
| 10 | Did DC issue a prior TEA letter for this project? |  |
| 11 | What connection does this project have with DC Government? (i.e. land ownership, funding or financing) |  |
| 12 | What is expected EB5 funding commitment? |  |
| 13 | Project Website (if available) |  |
| 14 | Letter of Support from Developer | **REQUIRED:** Please submit a letter/email of support from the developer stating their desire to use EB-5 financing for the project. |