

ATTACHMENT B - MEMORANDUM OF AGREEMENT FOR DC AMERICAN JOB CENTERS

**Memorandum of Agreement
District of Columbia Workforce Investment Council
And
District of Columbia One-Stop Partners
August 1, 2012 to July 30, 2017**

Section 1. Introduction

The purpose of this Memorandum of Understanding (MOU) is to establish an atmosphere of cooperation and collaboration among partners. By working together, partners can identify current and future workforce skills, promote post-secondary education, develop lifelong learning strategies, and foster the entrepreneurial spirit of citizens of the District of Columbia. A highly educated, skilled, and talented population will enable the District of Columbia to compete in the global economy. This MOU between the District of Columbia's Workforce Investment Council (WIC), and the One-Stop Delivery System signatory partners, hereafter referred to as the One Stop Partners, is a requirement of the Workforce Investment Act of 1998.

This MOU will establish guidelines for the One-Stop Operator and One-Stop Partners in creating and maintaining cooperative working relationships. It describes how the various funding streams and resources will be utilized to better serve mutual customers, both job seekers and employers through an integrated one stop system (System) of service delivery operated through a network of comprehensive and affiliate sites called the District of Columbia American Jobs Centers (DCAJC) and augmented by the District of Columbia DCNetworks interactive website.

Section II. Vision and Mission Statement

The vision of the District of Columbia's workforce development system is a city where all residents can participate fully in the region's economy, all businesses can find the skilled workforce they need to compete, and all communities are contributing to, and benefitting from, economic prosperity. To support this vision, the mission of the District of Columbia's one-stop partners is to provide a System of skilled staff and partners delivering high-quality services that help District residents gain the skills to meet business needs and connect to career pathways.

One-Stop Partners will work to prevent duplication of services, reduce administrative costs, enhance participation and performance of customers served through the system and improve customer satisfaction. Achievement of this goal will allow the District of Columbia to continue building a System that prepares individuals for high demand, high growth employment in industry sectors that are vital for continued economic growth and that are essential for District of Columbia and the nation to compete in the global market.

III. District of Columbia's One Stop Partners Programs and Activities

To the extent practicable, the following One-Stop Partner Programs and Activities shall be offered or accessible through the DCAJC System:

District of Columbia Department of Employment Services

- Workforce Investment Act Adults
- Workforce Investment Act Youth
- Workforce Investment Act Dislocated Workers
- Wagner-Peyser Act Programs and Activities
- Local Veterans Outreach Program
- Disabled Veterans Outreach Program
- Trade Adjustment Assistance
- Senior Community Service Employment Program (SCSEP) as authorized under title V of the Older Americans Act of 1965 (42 USC 3056)
- Unemployment Insurance Programs Authorized under District of Columbia Unemployment Compensation Laws (In accordance with Federal Law)

District of Columbia Department on Disability Services

Vocational Rehabilitation Programs as authorized under Parts A and B of the Title I of the Rehabilitation Act (29 USC 720)

District of Columbia Office of the State Superintendent of Education

- Any postsecondary career and technical education activities authorized under the Carl D. Perkins Career and Technical Education Act (20 USC 2301)
- Adult Education and Literacy activities authorized under Title II of the Workforce Investment Act

Department of Human Services

Employment and training activities carried out under the Community Services Block Grant (42 USC 9901)

District of Columbia Housing Authority

Employment and training activities carried out by the Department of Housing and Urban Development

Job Corps Washington, DC Outreach and Admissions

Job Corps outreach activities

IV. Services to be provided through the One-Stop Delivery System

The District of Columbia Department of Employment Services (DOES) has been designated by the Mayor to be the One-Stop Operator and the primary provider of services in the DCAJC. The WIC, DOES, and other One-Stop Partners shall work together to establish the programs and activities to be offered through each DCAJC, and any policies or procedures affecting programs or activities offered by two or more One-Stop Partners. Currently, there are four comprehensive DCAJCs strategically located throughout the District of Columbia, as well two affiliates.

Core, Intensive, and Training Services. Access or referral to core, intensive, and training services for each One-Stop Partner program will be made available through the System in accordance with the Workforce Investment Act and the terms of this memorandum of understanding. The following One-Stop partner programs will offer services at each of the comprehensive DCAJCs: services authorized under Title I-B of the Workforce Investment Act (WIA Adult, Dislocated Worker, and Youth programs); services under the Wagner-Peyser Act; and unemployment insurance (UI) services. All other One-Stop Partners shall, to the extent practicable, provide access to core services and other services authorized under such programs through each comprehensive DCAJC, and at a minimum will make available information on services under each program at each DCAJC. In addition to the DCAJC, job seekers and employers can access required core services on-line through www.dcnetworks.org. One-Stop Partners will support co-location of staff and activities at DCAJCs, as appropriate. DCAJC affiliates will provide one or more of the programs, services, and activities of the One-Stop Partners, and all One-Stop Partners will be permitted to provide information on programs and services operated by such partners through affiliates.

One-Stop Partners will be primarily responsible for providing those core services which they are authorized to deliver and for which they are provided funding. The applicable core services for each partner are identified in section 134(d)(2) of the WIA. DOES will provide labor market information (LMI) services as required under the Wagner-Peyser Act. It is expected that the appropriate One-Stop Operator and One-Stop Partner staff will be knowledgeable about all services provided at the DCAJC. One-Stop Partners will be responsible for providing technical assistance and training to local DCAJC staff as well to other One-Stop Partner staff not located in the DCAJC on referral processes and services related specifically to the respective One-Stop Partner.

One-Stop Partners will retain eligibility determination for their respective services, whether co-located or connected through another method. Costs for core, intensive, and training services for customers who are determined to be best served by, and eligible for, a One-Stop Partner's services or programs will be borne by the One-Stop Partner that is authorized to deliver the service and for which they are funded. If eligible, customers may receive non-duplicated services from multiple partners.

Data Management/Labor Market Information. DOES has developed the DCNetworks case management system to track core, intensive, and training services provided to customers and gather common measures data. DOES staff agree to provide access to information and training on the appropriate DCNetworks functions. All One-Stop partners, staff, supervisors, and administrators will adhere to all Federal and District confidentiality rules regarding the collection and use of participant data. One-Stop Partners choosing to connect to the data system will be responsible for costs relating to purchasing and maintaining equipment and collecting data. Any costs incurred due to One-Stop Partner's request for additional development of DCNetworks, will be borne by the requesting One Stop Partner.

DOES will provide labor market information (economic, wage, unemployment and employment statistics) in the DCAJC, as well as, through the DCNetworks website. All One-Stop Partners and the public will have access to the information. One-Stop Partners who request customized labor market information and reports will bear the cost of developing such information and reports.

This Agreement may be executed in counterparts such that the signature may appear on separate signature pages. A copy of an original with all signature pages appended together shall be deemed a fully executed Agreement.

SIGNATURE PAGE

MEMORANDUM OF AGREEMENT

DISTRICT OF COLUMBIA WORKFORCE INVESTMENT COUNCIL

AND

DISTRICT OF COLUMBIA ONE-STOP PARTNERS

August 1, 2012 to July 30, 2017

This agreement shall become effective as of the date of signing and shall terminate on July 30, 2017, unless the parties agree to modify or terminate the agreement at an earlier date. Any party may withdraw from this agreement, without cause, by providing 30 days written notice to the other parties; such withdrawal shall not terminate the agreement with respect to the other parties.

The parties to the agreement may request in writing an amendment to the MOU through the WIC. The WIC may amend the MOU whenever the WIC determines it is appropriate or necessary. Any modifications to this agreement, to be valid, must be in writing, signed and dated by all the parties, and attached to the original agreement. If any provision of the agreement is held invalid, the remainder of the agreement shall not be affected.

Department of Employment Services partner programs covered by this agreement:

- Workforce Investment Act Adults
- Workforce Investment Act Youth
- Workforce Investment Act Dislocated Workers
- Wagner-Peyser Act Programs and Activities
- Local Veterans Outreach Program
- Disabled Veterans Outreach Program
- Trade Adjustment Assistance
- Senior Community Service Employment Program (SCSEP) as authorized under title V of the Older Americans Act of 1965 (42 USC 3056)
- Unemployment Insurance Programs Authorized under District of Columbia Unemployment Compensation Laws (In accordance with Federal Law)

District of Columbia Department on Disability Services

Vocational Rehabilitation Programs as authorized under Parts A and B of the Title I of the Rehabilitation Act (29 USC 720)

District of Columbia Office of the State Superintendent of Education

- Postsecondary career and technical education activities authorized under the Carl D. Perkins Career and Technical Education Act (20 USC 2301) (as available)
- Adult Education and Literacy activities authorized under Title II of the Workforce Investment Act

Department of Human Services

Employment and training activities carried out under the Community Services Block Grant (42 USC 9901)

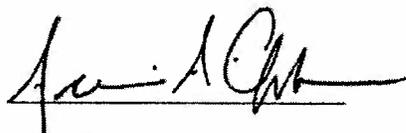
District of Columbia Housing Authority

Employment and training activities carried out by the Department of Housing and Urban Development

Job Corps Washington, DC Outreach and Admissions

Job Corps outreach activities

Signatures

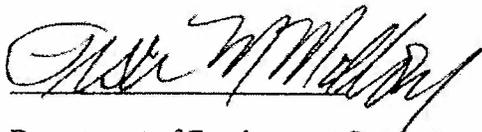


District of Columbia WIC

Executive Director 8/14/12

Title

Date



Department of Employment Services

Director

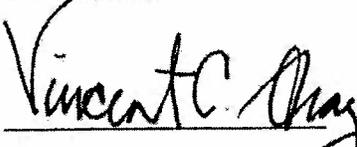
Title

8/14/12
Date

Department of Human Services

Title

Date

Office of State Superintendant	Title	Date
DC Housing Authority	Title	Date
Job Corps Washington, DC Outreach and Admissions	Title	Date
 Chief Elected Official or Designee	 Title	 Date

District of Columbia Office of the State Superintendent of Education

- Postsecondary career and technical education activities authorized under the Carl D. Perkins Career and Technical Education Act (20 USC 2301) (as available)
- Adult Education and Literacy activities authorized under Title II of the Workforce Investment Act

Department of Human Services

Employment and training activities carried out under the Community Services Block Grant (42 USC 9901)

District of Columbia Housing Authority

Job readiness training and employment placement assistance under Section 3 of the HUD Act of 1968.

Job Corps Washington, DC Outreach and Admissions

Job Corps outreach activities

Signatures

_____	_____	_____
District of Columbia WIC	Title	Date
_____	_____	_____
Department of Employment Services	Title	Date
	_____	<u>8/20/12</u>
Department of Human Services	Title	Date

PYs 2012 - 2016

Horana Mahoney
Office of State Superintendent

State Superintendent 08-23-12
Title Date

DC Housing Authority

Title Date

Job Corps Washington,
DC Outreach and Admissions

Title Date

Chief Elected Official or Designee

Title Date

Department on Disability Services

Title Date

Office of State Superintendent

Title

Date

~~_____
DC Housing Authority~~

~~_____
Executive Director~~

~~_____
8/24/12~~

DC Housing Authority

Title

Date

Job Corps Washington,
DC Outreach and Admissions

Title

Date

Chief Elected Official or Designee

Title

Date

Department on Disability Services

Title

Date

Office of State Superintendent

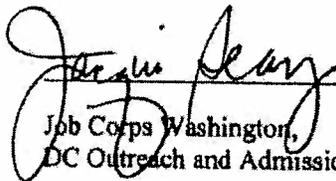
Title

Date

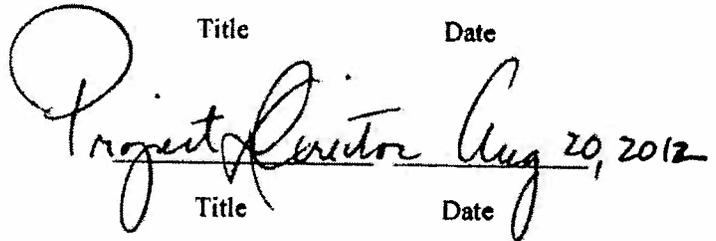
DC Housing Authority

Title

Date



Justin Perry
Job Corps Washington,
DC Outreach and Admissions



Project Director Aug 20, 2012

Title Date

Chief Elected Official or Designee

Title

Date

Department on Disability Services

Title

Date

Office of State Superintendent

Title

Date

DC Housing Authority

Title

Date

Job Corps Washington,
DC Outreach and Admissions

Title

Date

Chief Elected Official or Designee

Title

Date

Adam L. Mas

Department on Disability Services

DIR ECTOR

Title

0/16/2012

Date