



## Instructions for Payment

Choose from one of the payment options below:

**ACH - must include a copy of a voided check**

**Check**

### Complete the information below for ACH

Bank Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

ABA Number: \_\_\_\_\_

**(Please confirm that this is the ABA your bank uses for ACH, if applicable)**

Account Name: \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Account #: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

REQUESTED BY: \_\_\_\_\_  
Signature and title

\_\_\_\_\_  
Print