



*****HIRING NOTICE*****

Position Title: Assistant Attorney General
Agency Title: Attorney Advisor
Job ID: 25319
Open Period: June 18, 2014 – July 3, 2014

Overview:

The Office of the Deputy Mayor for Planning and Economic Development (DMPED) is charged with executing the Mayor's economic development strategy which encourages growth and investments across the District. DMPED is responsible for managing catalytic real estate projects, promoting business expansion within the city, and creating jobs.

The Office of the Attorney General (OAG) is charged with enforcing the laws of the District of Columbia and providing legal services to the District of Columbia government. DMPED in partnership with OAG is seeking an Attorney Advisor for its legal team.

More information is available on the DMPED's website at dmped.dc.gov and OAG's website at oag.dc.gov.

Position Description:

Attorney Advisors are responsible for providing legal support to DMPED in connection with DMPED's portfolio of real estate development, financing, and related projects, which help to grow the District economy. Successful candidates must demonstrate experience in drafting and negotiating agreements for land acquisition and disposition, real estate development, and public finance and the ability to work independently in a fast paced environment.

Specific responsibilities include:

- Representing DMPED on complex real estate transactions in support of various economic development and community revitalization initiatives of the Mayor.
- Providing legal advice on all aspects of complex real estate and finance transactions. Additional experience in environmental, historic preservation, land use, procurement and municipal legal issues and legislative drafting is also helpful, but not required).
- Drafting and negotiating agreements for land acquisition and disposition, real estate development, affordable housing and public finance.
- Conducting legal research on District and federal law relating to DMPED projects and initiatives.
- Counseling DMPED on conflict of interest, ethics and FOIA issues.
- Providing litigation support to other Sections and Divisions of OAG relating to DMPED projects and initiatives.

Experience/Qualifications:

- A law degree is required.
- Legislative experience is preferred, but not required.
- Five (5) years or more of real estate transactional experience.
- Successful candidates must either be a member of or eligible for waiver into the DC Bar.
- If a candidate is selected and is not a member of the DC Bar, he/she must apply for membership and show proof of such prior to the commencement of employment.
- The position is within the Collective Bargaining Unit.
- Candidates for the position may be subject to a background check.

Salary: This position is a grade 14 on the District government's legal service salary scale. The salary ranges from \$99,294 to \$129,093. Among other factors, actual salary is commensurate with experience and the applicant's past salary history.

Application Process: This position is posted on the DC government's Department of Human Resources (DCHR) website. Interested applicants are encouraged to apply through DCHR's website at dchr.dc.gov. Click on current job openings on main page and search by the job ID number to find the position.