

# DC Disparity Study: Pre-Proposal Conference

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Friday, December 4, 3:30 PM to 4:30 PM

# Pre-Proposal Conference Agenda

- Welcome and Introductions
- Meeting Objectives
- District RFP Overview
- Q/A

# Welcome and Introductions

- **DMPED (Office of the Deputy Mayor for Planning and Economic Development)**
  - Dr. Jacque McDonald - Director of Contracts, Procurements and Grants
  - Lindel Reid - Senior Contracts Specialist
  - Sharon Carney - Chief of Staff
  - Malik Williams - Deputy Chief of Staff
  - Ben Mindes - Project Manager for Interagency Initiatives
- **DSLBD (Department of Small and Local Business Development)**
  - Rosemary Suggs-Evans - Chief of Staff
  - Melissa Resil - Business Certification Manager
- **OCTO (Office of the Chief Technology Officer)**
  - Barney Krucoff - Chief Data Officer
  - Mario Field - Data Curation Program Manager

# Pre-Proposal Conference Objectives

Pre-Proposal Conference (12/4/20)

Objective

The Pre-Proposal Conference is a structured opportunity for prospective offerors to submit **technical questions** about the solicitation.

Key Agenda Points

- Review of RFP Key Sections
- Technical Questions

# Disparity Study RFP: Dates and Deadlines

Event	Date
<a href="#">RFP Released</a>	November 16, 2020
Amendment #1	November 25, 2020
General Information Session	December 1, 2020 (2:00 – 3:00 PM)
Pre-Proposal Conference	December 4, 2020 (3:30 – 4:30 PM)
Submission of PPC Questions (Suggested)	December 11, 2020 (4:00 PM EST)
Final Questions Due*	January 5, 2021 (4:00 PM EST)
RFP Submission Deadline	January 20, 2021 (2:00 PM EST)

- All amendments and extensions will be posted to the DMPED and Office of Contracting and Procurement (OCP) website
- **\*Written questions should be emailed to Lindel Reid ([lindel.reid@dc.gov](mailto:lindel.reid@dc.gov)) as is listed on page 1 of the solicitation in box 10c**

# Disparity Study RFP: Section Review

- **Section B.1** - The District of Columbia Government (the “District”), Office of the Deputy Mayor for Planning and Economic Development (“DMPED”) seeks a highly qualified Contractor to perform a comprehensive study to determine whether a statistical disparity exists in the utilization of minority- and women-owned business enterprises in the District’s contracting and procurement activities based on four years (FY17-FY20) of historical data
- **Section C** – Specifications/Work Statement
  - Describes in detail, the requirements of the procurement
- **Section E** – Inspection and Acceptance
- **Section F** – Period of Performance and Deliverables

# Disparity Study RFP: Goals and Objectives

**Goal:** To determine whether a statistical disparity exists in the utilization of minority- and women-owned business enterprises in the District's contracting and procurement activities based on four years (FY17- FY20) of historical data.

## Objectives

- A complete, statistically sound, and legally defensible analysis the District can rely on to enforce current requirements and/or create new requirements in connection with the participation of minority- and women-owned businesses (MBE/WBEs) in all District contracting and procurement processes
- Reliable and accurate data that will assist the District in determining the extent to which the District's procurements should be subject to a race and/or gender conscious remedial program; and
- Assessment of the need for race- and/or gender-conscious procurement practices and, if applicable, recommendations for how to design such a program

# Disparity Study RFP: Scope of Work and Deliverables

## Phase I

- Kickoff Meeting
- Monthly Meetings with District interagency team
- Bi-monthly progress reports
- Review of Relevant Laws and Policies
- Data Collection
  - Determine Geographic and Market Areas
  - Utilization Analysis
  - Availability Analysis
- Phase I Report

## Phase II

- Monthly Meetings and bi-monthly reports continue
- Disparity Study Analysis and Recommendation Development
- Final Report and Presentation



# Questions and Comments

*Please use the “Raise Hand” button to ask a question or enter your question or comment into the chat box*



# Appendix I: Data

## FY17 – FY20 Contract Payment Summary Data Table

Year	Purchase Orders	Payments (Including Direct Vouchers)	Total Payments
FY 2017	18,398	191,333	\$7,971,684,828
FY 2018	18,975	206,726	\$8,869,756,578
FY 2019	19,128	209,114	\$8,971,977,698
FY 2020	18,077	196,976	\$10,079,086,147

*This chart can be found in Section C.4 of the RFP*

# Appendix II: Disparity Study RFP: Set-Aside

## Set-Aside for CBEs and Joint Ventures

- Keeping with our commitment to maximize opportunities for District CBEs, this solicitation is a set-aside for Certified Business Enterprises (CBEs) or Joint Ventures (JVs) that include a CBE as a partner. That means offerors must be submitted by a CBE or a JV.
- A Joint Venture is **an association of two or more businesses temporarily formed to carry out a single business activity or project for profit in which they combine their property, capital, efforts, skill, and knowledge.**
- The association, which is limited in scope and duration, must be certified by DSLBD. To apply for certification of a JV, please go to <https://dslbd.dc.gov/service/certify-joint-venture>. Please ensure that the documents necessary for review are sent to DSLBD's Certification Division by mail or email at [cbe.info@dc.gov](mailto:cbe.info@dc.gov).