



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of the Mayor
Office of the Deputy Mayor for Planning and Economic Development
2014 Internship Application



APPLICANT INFORMATION					
Last Name:		First:		M.I.:	Date
Street Address:					
City:		State:		ZIP:	
Phone:		E-Mail Address:			
Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/> If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>					
EDUCATION					
High School:		Address:			
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>			
College:		Address:			
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree:		
College:		Address:			
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree:		
PROGRAM INTEREST					
Economic Development <input type="checkbox"/>		Business Development <input type="checkbox"/>			
Affordable Housing <input type="checkbox"/>		Real Estate Development <input type="checkbox"/>			
DATES AVAILABLE					
Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>	
List office skill and identify proficiency in any computer software applications (e.g. Microsoft Word, Excel, PowerPoint, Access, etc.)					

HONORS, AWARDS AND OTHER RECOGNITION ACHIEVEMENTS

List the type of honor, award or recognition and date received.

REFERENCES

List three professional references.

Reference 1:	Relationship:
Company:	Phone:
E-Mail Address:	
Reference 2:	Relationship:
Company:	Phone:
E-Mail Address:	
Reference 3:	Relationship:
Company:	Phone:
E-Mail Address:	

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to an internship, I understand that false or misleading information in my application or interview may result in my release.

Signature:

Date:

Please send completed applications and resumes to:
Office of the Deputy Mayor for Planning and Economic Development
Attention: Sheila Cuthrell
1350 Pennsylvania Ave NW, Suite 317
Washington, DC 20004
202-727-6703 Fax