

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Contract Number		Page of Pages	
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2. Amendment/Modification Number 001		3. Effective Date See Box 16C		4. Requisition/Purchase Request No.	
				5. Solicitation Caption Housing Demand and Neighborhood Change Assessment	
6. Issued by: Office of the Deputy Mayor for Planning and Economic Development Office of Contracts, Procurement and Grants 1015 Half Street, S.E., Suite 675 Washington, D.C. 20003			7. Administered by (If other than line 6) Office of Deputy Mayor for Planning and Economic Development 1350 Pennsylvania Avenue, NW, Suite 317 Washington, DC 20004		
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE OFFERERS			X	9A. Amendment of Solicitation No. DCEB-2024-R-0002	
Code _____ Facility _____				9B. Dated (See Item 11) November 29, 2023	
				10A. Modification of Contractor/Order No.	
				10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:					
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended					
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions					
E. IMPORTANT Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
THE DUE DATE AND TIME FOR SUBMISSION OF OFFERS IS EXTENDED TO ON OR BEFORE 2:00PM EST, WEDNESDAY, DECEMBER 27, 2023.					
PROSPECTIVE OFFEROR QUESTIONS OF CLARIFICATION AND THE DISTRICT'S RESPONSES ARE AS FOLLOWS:					
Q1 – Per Section B.3.1 Base Year, Offerors are requested to provide a single fixed price value in response to this solicitation. This is supported by Section L.4.2, which states that Offeror is only required to submit the items as required in Section B. a) As a result, Offeror would like to confirm that no additional pricing detail will be required outside of the pricing elements in Section B.					
R1 – No additional pricing detail is required with proposal submission, however if discussions are necessary, additional pricing details may be requested from Offeror.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Dr. Jacque McDonald, NIGP-CPP, CPPO, CPPB Director of Contracts, Procurement and Grants		
15B. Name of Contractor (Signature of person authorized to sign)		15C. Date Signed	16B. District of Columbia <i>Dr. Jacque McDonald</i> (Signature of Contracting Officer)		16C. Date Signed <i>12-18-2023</i>

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<p>Q2 – In accordance with Section L.5, the Offeror is required to submit a redacted electronic copy with an applicable exemption(s) under D.C. Official Code 2-534. Can you confirm that this redacted submission will be separate and distinct from the technical proposal and pricing proposal required under Section L.3 and L.4? If so, are there any specific naming or title conventions Offerors are asked to follow for this submission?</p> <p>R2 – Confirmed, redacted submission will be separate and distinct from Offeror’s technical and price proposals. An Offeror shall identify the redacted submission as “Redacted Copy”.</p> <p>Q3 – Prospective Offeror has applied for CBE certification and its application is currently under review by DSLBD. For the purposes of responding to this proposal, can the Offeror consider themselves a CBE?</p> <p>R3 – No. An Offeror must be certified at the time of proposal submission in order to receive CBE preferences.</p> <p>Q4 – Can you clarify what is and is not included in the 15-page maximum for the Technical Proposal? Are non-content pages such as proposal cover, submission transmittal letter, and table of contents included in the 15 pages? Page 40 notes that attachments are excluded from the 15-page total. One the next page Section 4 – Past Performance on Similar Projects requires completion of Experience Questionnaire (Attachment J.10) and Attachment J.11. However, Section 5 – Attachments states “the Offeror shall complete and provide in this section, the following documents and pertinent information: A. Solicitation, Offer and Award form; and B. Attachments referenced in Section J (Excluding Attachments J.1, J.2, J.5 and J.6)”. Does Section 4 – Past Performance on Similar Projects count towards the 15-page maximum?</p> <p>R4 – Proposal cover, submission transmittal letter, and table of contents <u>are not</u> included in the 15-page limit. Section 4 – Past Performance on Similar Projects or any other required submission attachments/documents are included in the 15-page technical proposal limit.</p> <p>Q5 – Prospective Non-Profit Offeror would like to confirm its exemption from the 35% subcontractor requirement for contracts over \$250,000. In previous correspondence with the District on a similar contract, Non-Profit Offeror received confirmation that it is exempt from this requirement because of its non-profit status. Can you please confirm that Non-Profit Offerors are exempt from this section for our RFP response?</p> <p>R5 – Confirmed. Non-Profit Offerors are exempt from the resultant contract’s 35% CBE Subcontracting requirement.</p> <p>Q6 – In section L.3, page 40, the RFP states: “Each offeror shall submit a 1-2 page executive summary outlining offeror’s overall proposal, including a brief description of its organization’s mission, history, and philosophy, and describing how the work set forth in Section C, Statement of Work will be accomplished in sufficient detail to permit the District to evaluate it in accordance with Section M, Evaluation Factors” – is the 15 page limit for the Technical Proposal inclusive of the executive summary, or excluding the executive summary. If it is excluding the executive summary, is there a preferred approach to submitting the executive summary?</p> <p>R6 – Offeror’s executive summary <u>is not</u> included in the 15-page technical proposal limit.</p> <p>Q7 – Prospective Offeror would like to produce a public facing report. Is the Final Summary Report envisioned to be a DMPED-only publication, or would Offeror be permitted to create its own publication from this?</p> <p>R7 – DMPED anticipates that the Final Summary Report will be a public-facing report that will be published on the DMPED website. An Offeror would be welcome to create its own communications related to the report and link to the public report.</p> <p>Q8 – Per page 2 on the RFP, the budget appears to be a 1-line lump sum, but from our prior submission on a previous RFP, additional detail was requested following our submission (see attached) – can you confirm you would like the same level of detail under this current RFP?</p> <p>R8 – See response to Q1 above.</p>			