							Contract Number		Page of Pages	
AMENDMENT OF SOLICIT	ATION / MO	ODIFICATION	ON C	F COI	NTRACT			1	2	
2. Amendment/Modification Number 001	3. Effective Date See Box 16C				on/Purchase R	equest No.	Solicitation Caption Housing Needs and Assessment Survey		sment	
6. Issued by:	Code			7. Administered by (If other than line 6)						
Office of Contracts, Procurement and Grants					Office of Deputy Mayor for Planning and Economic Development 1350 Pennsylvania Avenue, NW, Suite 317 Washington, DC 20004					
8. Name and Address of Contractor (No. street, city, county, state and zip code)					9A. Amendment of Solicitation No. DCEB-2023-R-0005					
TO ALL PROSPECTIVE OFFORERS					9B. Dated (See Item 11) April 11, 2023 10A. Modification of Contractor/Order No.					
					TOA. Woulde	uon or oonu	actor/order No.			
Code	Facility				10B. Dated (S	Dated (See Item 13)				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS										
The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. 12. Accounting and Appropriation Data (If Required)										
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS ,										
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14 A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b)										
The changes set forth in Item 14 are made in the contract/order no. in item 10A. B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation										
data etc.) set forth in item 14, pursuant to the authority of:										
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended										
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions										
E. IMPORTANT Contractor is not is required to sign this document and return one (1) copy to the issuing office.										
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)										
PROSPECTIVE OFFEROR QUESTIONS OF CLARIFICATION AND THE DISTRICT'S RESPONSES ARE AS FOLLOWS:										
Q1 – We are a company of two and currently the only insurance we have is the Professional Liability (Errors & Omissions). Are we subject to all other insurance policy requirements?										
R1 – Yes, an offeror that is selected for award in response to this RFP is required to comply with all of the proposed contract's liability insurance requirements.										
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.										
15A. Name and Title of Signer (Type or print) 16A. Na Jacque					lame of Contracting Officer e McDonald, DBA, MBA, MST, NIGP-CPP, CPPO, CPPB or of Contracts, Procurement and Grants					
15B. Name of Contractor	15C.	Date Signed			of Columbia			16C. Date	Signed	
(Signature of person authoriz	ed to sign)				$\mathcal{D}r$.		McDonald Contracting Officer)	04-25-2	023	

CONTINUATION SHEET AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

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- Q2 Is the period of performance negotiable? And, would our proposal submission still be considered responsive if we suggest a longer period of performance than the 1yr directed in the RFP for that scope of work?
- R2 The period of performance is negotiable, but proposals that demonstrate capability and capacity to complete the requirements of the RFP within the timeframe specified will receive a higher rating. If the offeror is unable to complete the requirements within the timeframe in the RFP, DMPED would prefer a realistic proposal in accordance with the offeror's capacity that includes an alternative proposed timeline that is feasible for the offeror rather than a proposal that is unrealistic given the offeror's capacity.
- Q3 Would our proposal submission still be considered responsive if, during that 1yr period of performance specified in the RFP, we suggest a smaller scope of work than the RFP outlines?
- R3 If the offeror is unable to complete the requirements as specified in the RFP due to concerns around the timeline or expertise/capabilities to complete particular requirements, the offeror should propose an alternative timeline and/or an alternative set of requirements that are feasible given the capacity of the offeror. These alternatives will be evaluated within the context of the evaluation criteria in the RFP.
- Q4 Does DMPED have an estimated the budget range for this scope of work?
- R4 It is the policy of DMPED not to divulge the budget range for a competitive solicitation.
- Q5 Can the CBE requirement be waived or modified?
- R5 Yes, however for this RFP, it has been determined that there are sufficient qualified CBEs to meet the 35% SBE subcontracting requirement.
- Q6 If an SBE is the prime contractor and performs at least 35% of the contracting effort with its own organization and resources, do subcontracts the SBE prime contractor issues have a CBE requirement? If so, is that also 35% of the contracting effort?
- R6 An SBE prime contractor that receives a proposal preference must perform at least 35% of the contracting effort with its own organization and resources, and if it subcontracts, 35% of the <u>subcontracting effort</u> shall be with CBEs. However, a SBE/CBE prime contractor is not required to subcontract any of the requirement.