

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number		Page of Pages		
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2. Amendment/Modification Number 002		3. Effective Date See Box 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption North Capitol Crossroads Vision	
6. Issued by: Code [] Office of the Deputy Mayor for Planning and Economic Development Office of Contracts, Procurement and Grants 1015 Half Street, S.E., Suite 675 Washington, D.C. 20003			7. Administered by (If other than line 6) DC Office of Planning 1100 4 th Street, S.W., Suite E650 Washington, DC 20024				
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE OFFERERS Code Facility			X		9A. Amendment of Solicitation No. DCBD-2023-R-0001		
					9B. Dated (See Item 11) December 2, 2022		
					10A. Modification of Contractor/Order No.		
					10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:							
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended							
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions							
E. IMPORTANT Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)							
<p>THE DUE DATE AND TIME FOR SUBMISSION OF OFFERS IS HEREBY EXTENDED TO ON OR BEFORE 2:00PM LOCAL TIME, FRIDAY, JANUARY 13, 2023.</p> <p>1. Government of the District of Columbia Standard Contract Provisions for Use with Supply and Services Contracts (July 2010) is amended as follows: <u>Delete – Paragraph 1, Section 9. Indemnification and Substitute with the following – Paragraph 1 rev.</u> “The Contractor agrees to defend, indemnify and hold harmless the District, its officers, agencies, departments, agents, and employees (collectively the “District”) from and against any and all claims, losses, liabilities, penalties, fines, forfeitures, demands, causes of action, suits, costs and expenses incidental thereto (including cost of defense and attorneys’ fees), resulting from, arising out of, or in any way connected to but only to the extent attributable to the negligent activities or negligent work performed by the Contractor, Contractor’s officers, employees, agents, servants, subcontractors, or any other person acting for or by permission of the Contractor in performance of this Contract. The Contractor assumes all risks for direct and indirect damage or injury to the property or persons used or employed in negligent performance of this Contract. The Contractor shall also repair or replace any District property that is damaged by the Contractor, Contractor’s officers, employees, agents, servants, subcontractors, or any other person acting for or by permission of the Contractor while performing work hereunder.”</p>							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Jacque McDonald, DBA, MBA, MST, NIGP-CPP, CPPO, CPPB Director of Contracts, Procurement and Grants				
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				Dr. Jacque McDonald (Signature of Contracting Officer)		1/16/2023	

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2. PROSPECTIVE OFFEROR QUESTIONS OF CLARIFICATION AND THE DISTRICT'S RESPONSES ARE AS FOLLOWS:

Q1 – Can OP provide clarification on the goals/outcomes and desired audience for the panels that are proposed in Task 8? Are these panels educational in nature about the specifics of the project phases, or do they speak to broader planning and policy objectives that the project is looking to achieve?

R1 – The expected primary audience for the panels are community members, government agencies, and property-owning stakeholders in and around the study area. The panels are expected to serve as a convening to discuss aspects of the project as outlined in the digital and written technical deliverables in a more engaging and interactive format, delivered by a range of expert voices and perspectives. The panels are both educational in nature and speak to broader planning and policy objectives that the project is looking to achieve.

Q2 – As part of Task 5, will OP be identifying and communicating with oral history participants?

R2 – We anticipate a collaborative process of creating the oral history scope and interview questions (Deliverable 5.2). As the scope and interview questions are being developed, OP will begin identifying potential participants and initiate communication.

Q3 – Will OP provide visual design guidelines and templates for deliverables or is the Contractor expected to prepare a project brand and apply it to all materials?

R3 – OP has visual design templates for past and ongoing projects which can be shared with the contractor. The contractor may propose a project brand to apply to all materials.

Q4 – Does OP intend for the public project website to be either (1) a standalone microsite with a unique URL, (2) a subpage to planning.dc.gov, or (3) a PublicInput site?

R4 – OP maintains a webpage for North Capitol Crossroads initiatives at <https://planning.dc.gov/page/north-capitol-crossroads>, where related projects are linked. The Contractor is responsible for creating two discreet webpage or microsite requirements as noted in the RFP:

- For Task 6 (C.5.6.3), “The Contractor shall create an engaging and interactive means to present the Land Use Vision and Urban Design Opportunities digitally, as a stand-alone website, ESRI storymap, or other online application as proposed by the Contractor and agreed to by OP.”
- For Task 9 (C.5.9.1), “The Contractor shall provide up to two design options for the public project website that will host all final deliverables, including audio, video, and interactive products. The Contractor shall, upon approval by OP, deliver the public project website.”

The public project website listed under Task 9 could be a standalone microsite with a unique URL or a PublicInput site.

Q5 – If the public project website is a standalone microsite, who will be responsible for hosting the site (OP or Consultant)? Does OP have any IT requirements for a standalone site? Is there a preferred content management system (CMS) for the site, or can the Consultant select the CMS?

R5 – Any website or standalone microsite that is created by the Contractor will need to be 508 compliant transferred to OP ownership before the close of the contract.

Q6 – How long does OP intend for the website to remain live and at what intervals (monthly, quarterly, etc.) will it be updated?

R6 – The project website will remain live for at least one year following the end of the contract period of performance and will be updated on an as-needed basis during that time.

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Q7 – L.21.2 states that hours for each key personnel devoted to the contract shall be provided in total and broken down by task. This request is usually associated with an hourly plus expenses contract, however, the price proposal requests a firm fixed price. How would OP like this information to be depicted in the response?

R7 – A detailed breakdown of line item pricing is not required for this solicitation. An offerors may, however, provide this detailed information if offeror chooses to do so as a supplement to its price proposal.

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