

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT				1. Contract Number		Page of Pages	
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2. Amendment/Modification Number 003		3. Effective Date See Box 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption Rock Creek West Corridors Planning	
6. Issued by: Office of the Deputy Mayor for Planning and Economic Development Office of Contracts, Procurement and Grants 1015 Half Street, S.E., Suite 675 Washington, D.C. 20003				7. Administered by (If other than line 6) DC Office of Planning 1100 4 th Street, S.W., Suite Washington, DC 20024			
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE OFFERERS Code Facility				X	9A. Amendment of Solicitation No. DCBD-2022-R-0001		
					9B. Dated (See Item 11) December 7, 2021		
					10A. Modification of Contractor/Order No.		
					10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:							
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended							
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions							
E. IMPORTANT Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) 1. DUE DATE AND TIME FOR SUBMISSION OF OFFERORS IS ON OR BEFORE 2:00PM LOCALTIME, THURSDAY, JANUARY 27, 2022. 2. PROSPECTIVE OFFEROR QUESTIONS OF CLARIFICATION AND THE DISTRICT'S RESPONSES ARE AS FOLLOWS: Q1 – L.6.1.3 It is solely the offeror's responsibility to ensure that it begins the email submission process in sufficient time to get the attachments transmitted before the closing time. You may use Microsoft Edge, Mozilla Firefox (esr 17 or esr 24), Safari (4 or 5), Mobile Safari (6 or 7), or Google Chrome 26 to upload the attachments. Q1. Is this statement relevant? Per Amendment 1, Offerors should email their proposals. Please clarify. Q2. What is the maximum email file size you can receive? Or will you accept a file link to then download (ie. Dropbox or other file sharing program)?							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Jacque McDonald, DBA, MBA, MST, NIGP-CPP, CPPO, CPPB Director of Contracts, Procurement and Grants			
15B. Name of Contractor (Signature of person authorized to sign)		15C. Date Signed		16B. District of Columbia <i>Dr. Jacque McDonald</i> (Signature of Contracting Officer)		16C. Date Signed 01-20-2022	

<div>CONTINUATION SHEET</div> <div>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</div>	<div>Solicitation Number</div> <div>DCBD-2022-R-0001</div>	<div>Page of Pages</div> <div>23</div>	
<p>R1 – Q1 - Yes, this statement is relevant as proposal not received via email by 2:00PM local time on the newly extended due date (January 27, 2022) may not be accepted. Q2. An Offerors proposal shall consist of two parts “Technical Proposal” and “Price Proposal”. Each attachment is limited to a maximum size of 25MB (See Sec. L.2.3). Emailed proposals are preferred.</p> <p>Q2 - L.15 ACKNOWLEDGMENT OF AMENDMENTS. The offeror shall acknowledge receipt of any amendment to this solicitation via email to lindel.reid@dc.gov. The District must receive the acknowledgment by the date and time specified for receipt of proposals. An offeror’s failure to acknowledge an amendment may result in rejection of its offer. Q. Do we need to email acknowledgement of addenda in addition to including our acknowledgement on the Solicitation, Offer and Award Form?</p> <p>R2 – Offerors shall acknowledge receipt of amendments by completing box 14 on the Solicitation, Offer and Award form included in their proposal submission.</p> <p>Q3 - L.21.2 The offeror shall set forth in its proposal the names and reporting relationships of the key personnel the offeror will use to perform the work under the proposed contract. Their resumes shall be included. The hours that each will devote to the contract shall be provided in total and broken down by task. Q. Are we to include the total hours per proposed team member by task on the organizational chart or should the breakdown be included as part of the Technical Approach / Staffing Plan?</p> <p>R3 – Offerors shall include the total hours and price per proposed team member by task as part of offeror’s price proposal.</p> <p>Q4 - J.9 - Revised First Source Employment Plan-Contracts \$300K-\$5M_SmithGroup.pdf. Q: These forms are generally used for construction projects, for a large labor influx is required when a project is under construction. Is this form applicable to design professional services, since none of our positions are Union Membership positions?</p> <p>R4 – J.9 - First Source Initial Employment Plan in conjunction with J.4 - Department of Employment Services First Source Employment Agreement is required for all proposals in the amount of \$300,000 or more.</p> <p>Q5 – Experience Questionnaire (Att. J.10) - Q. Are all team members (prime and each consultant) required to complete the Experience Questionnaire (Attachment J.10) or just the prime firm?</p> <p>R5 – Only the Prime Offeror is required to complete J.10 Experience Questionnaire form, however relevant subcontractor/consultant experience may be included</p> <p>Q6 – Past Performance Evaluation Form (Att. J.11) – Q1. If we have previously completed Past Performance Evaluation Forms from clients, can we include those in lieu of completing the Past Performance Evaluation Form (Attachment J.11)? Q2. Do all team members (prime and each consultant) need to provide Past Performance Evaluation Forms?</p> <p>R6 – Q1 – Yes. Q2 – Only the Prime Offeror is required to complete Past Performance Evaluation Forms, however relevant subcontractor/consultant past performance evaluations may be included.</p> <p>Q7 – Section L.3.4.1 of the RFP states: “Offeror shall provide, with proposal, the completed Experience Questionnaire (Attachment J.10) listing all contracts (minimum two), including ongoing contracts, in which the Offeror has performed similar work in the past five (5) years. Work is similar, if the function, responsibilities, and duties of the Offeror are essentially the same as the required services described in Section C.5;” Q: Corridor Plans and similar planning projects are long processes and take place relatively infrequently. The pandemic has also delayed or postponed many such projects around the country. Would the Office of Planning be amenable to modifying the requirement from five (5) years to eight to ten (8 to 10) or more years, allowing teams to submit references for projects that were completed prior to 2017?</p> <p>R7 – Yes, Offerors may submit references for projects that have been completed within the past ten (10) years.</p>			

<p align="center">CONTINUATION SHEET</p> <p>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</p>	<p>Solicitation Number</p> <p>DCBD-2022-R-0001</p>	<p>Page of Pages</p> <table border="1"> <tr> <td data-bbox="1255 132 1386 170">3</td> <td data-bbox="1386 132 1521 170">3</td> </tr> </table>		3	3
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<p>Q8 – First Source Employment Agreement 2 for Non-Construction Contracts Only (Att. J.4) – Total Contract Amount and Employer Contract Amount – Q1: Are these the amounts from our price proposal? Contract Start Date and Contract End Date – Q2: When does Office of Planning anticipate the project starting and ending? Total Government Assisted Funding Amount and Date: Q3: Could you provide this information for the form or should we leave it blank?</p> <p>R8 – Q1 – Yes. Q2 – Anticipated start is late February to early March 2022, ending one year thereafter. Q3 – Yes, Offerors may leave the project starting and ending dates blank.</p> <p align="center">“END”</p>					