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REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION By direction of the Secretary of Labor | WAGE AND HOUR DIVISION WASHINGTON D.C. 20210

| Wage Determination No.: 2015-4281

Daniel W. Simms Division of Director

Revision No.: 9 Date Of Revision: 01/10/2018 Wage Determinations|

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.35 for calendar year 2018 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.35 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2018. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts

States: District of Columbia, Maryland, Virginia

Area: District of Columbia Statewide Maryland Counties of Calvert, Charles, Prince George's Virginia Counties of Alexandria, Arlington, Fairfax, Falls Church, Fauquier, Loudoun, Manassas, Manassas Park, Prince William, Stafford

Fringe Benefits Required Follow the Occupational Listing OCCUPATION CODE - TITLE FOOTNOTE RATE 01000 - Administrative Support And Clerical Occupations 01011 - Accounting Clerk I 18.06 01012 - Accounting Clerk II 20.28 01013 - Accounting Clerk III 22.68 01020 - Administrative Assistant 31.98 01035 - Court Reporter 21.84 01041 - Customer Service Representative I 14.94 01042 - Customer Service Representative II 16.81 18.33 01043 - Customer Service Representative III 01051 - Data Entry Operator I 14.88 01052 - Data Entry Operator II 16.23 01060 - Dispatcher, Motor Vehicle 19.28 01070 - Document Preparation Clerk 16.17 01090 - Duplicating Machine Operator 16.17 01111 - General Clerk I 14.88 01112 - General Clerk II 16.24 01113 - General Clerk III 18.74 01120 - Housing Referral Assistant 25.29 01141 - Messenger Courier 16.18 15.12 01191 - Order Clerk I 01192 - Order Clerk II 16.50 01261 - Personnel Assistant (Employment) I 18.15 01262 - Personnel Assistant (Employment) II 20.32 01263 - Personnel Assistant (Employment) III 22.65 01270 - Production Control Clerk 25.24 01290 - Rental Clerk 16.55 01300 - Scheduler, Maintenance 18.07

01311	- Secretary I	18.07
01312	- Secretary II	20.18
01313	- Secretary III	25.29
01320	- Service Order Dispatcher	17.24
	- Supply Technician	31.98
	- Survey Worker	20.03
	- Switchboard Operator/Receptionist	15.07
	- Travel Clerk I	14.80
	- Travel Clerk II	15.91
	- Travel Clerk III	17.08
	- Word Processor I	16.56
	- Word Processor II	18.59
	- Word Processor III	20.79
		20.79
	Automotive Service Occupations	00 00
	- Automobile Body Repairer, Fiberglass	28.60
	- Automotive Electrician	23.51
	- Automotive Glass Installer	22.15
	- Automotive Worker	22.15
	- Mobile Equipment Servicer	19.04
	- Motor Equipment Metal Mechanic	24.78
05160	- Motor Equipment Metal Worker	22.15
05190	- Motor Vehicle Mechanic	24.78
05220	- Motor Vehicle Mechanic Helper	18.49
05250	- Motor Vehicle Upholstery Worker	21.63
05280	- Motor Vehicle Wrecker	22.15
	- Painter, Automotive	23.51
	- Radiator Repair Specialist	22.15
	- Tire Repairer	14.44
	- Transmission Repair Specialist	24.78
	Food Preparation And Service Occupations	21.70
	- Baker	14.14
	- Cook I	15.15
	- Cook II	17.61
	- Dishwasher	10.72
	- Food Service Worker	11.01
	- Meat Cutter	
		20.10
	- Waiter/Waitress	10.67
	Furniture Maintenance And Repair Occupations	40.00
	- Electrostatic Spray Painter	19.86
	- Furniture Handler	14.06
	- Furniture Refinisher	20.23
	- Furniture Refinisher Helper	15.52
	- Furniture Repairer, Minor	17.94
09130	- Upholsterer	19.86
	General Services And Support Occupations	
11030	- Cleaner, Vehicles	10.54
11060	- Elevator Operator	12.66
	- Gardener	18.52
11122	- Housekeeping Aide	12.66
11150	- Janitor	12.66
11210	- Laborer, Grounds Maintenance	13.82
	- Maid or Houseman	12.22
	- Pruner	12.25
	- Tractor Operator	16.94
	- Trail Maintenance Worker	13.82
	- Window Cleaner	14.28
	Health Occupations	• - •
	- Ambulance Driver	22.31
	- Breath Alcohol Technician	21.35
	- Certified Occupational Therapist Assistant	27.96
	- Certified Physical Therapist Assistant	25.93
12013	ceretried involed incruptor Assistant	20.93

10000		40 ==
12020 - Dental Assistant		19.78
12025 - Dental Hygienist		45.00
12030 - EKG Technician		33.48 33.48
12035 - Electroneurodiagnostic Technologist 12040 - Emergency Medical Technician		22.31
12071 - Licensed Practical Nurse I		19.07
12071 - Elicensed Flactical Nurse I 12072 - Licensed Practical Nurse II		21.35
12072 Ficensed Fractical Nurse III		24.13
12100 - Medical Assistant		17.17
12130 - Medical Laboratory Technician		18.98
12160 - Medical Record Clerk		18.80
12190 - Medical Record Technician		21.04
12195 - Medical Transcriptionist		20.50
12210 - Nuclear Medicine Technologist		39.16
12221 - Nursing Assistant I		11.74
12222 - Nursing Assistant II		13.19
12223 - Nursing Assistant III		14.40
12224 - Nursing Assistant IV		16.16
12235 - Optical Dispenser		20.67
12236 - Optical Technician		17.38
12250 - Pharmacy Technician		18.12
12280 - Phlebotomist		17.93
12305 - Radiologic Technologist		33.85
12311 - Registered Nurse I		27.64
12312 - Registered Nurse II		33.44
12313 - Registered Nurse II, Specialist		33.44
12314 - Registered Nurse III		40.13
12315 - Registered Nurse III, Anesthetist		40.13
12316 - Registered Nurse IV		48.10
12317 - Scheduler (Drug and Alcohol Testing)		25.90
12320 - Substance Abuse Treatment Counselor		27.04
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		21.37
13012 - Exhibits Specialist II		26.46
13013 - Exhibits Specialist III		32.37
13041 - Illustrator I		20.48
13042 - Illustrator II		25.38
13043 - Illustrator III		31.03
13047 - Librarian		37.95
13050 - Library Aide/Clerk		16.35
13054 - Library Information Technology Systems		34.26
Administrator		20.00
13058 - Library Technician		20.89
13061 - Media Specialist I 13062 - Media Specialist II		22.66 25.36
13062 - Media Specialist II 13063 - Media Specialist III		28.27
13071 - Photographer I		16.65
13071 - Photographer II		18.90
13072 - Photographer III		23.67
13074 - Photographer IV		28.65
13075 - Photographer V		33.76
13090 - Technical Order Library Clerk		20.54
13110 - Video Teleconference Technician		23.38
14000 - Information Technology Occupations		20.00
14041 - Computer Operator I		18.92
14042 - Computer Operator II		21.18
14043 - Computer Operator III		23.60
14044 - Computer Operator IV		26.22
14045 - Computer Operator V		29.05
14071 - Computer Programmer I	(see 1)	26.36
14072 - Computer Programmer II	(see 1)	

1 / 0 7 2	- Computer Programmer III	(200 1)	
	- Computer Programmer III - Computer Programmer IV	(see 1) (see 1)	
	- Computer Systems Analyst I	(see 1)	
		(see 1)	
		(see 1)	
	- Peripheral Equipment Operator	,	18.92
	- Personal Computer Support Technician		26.22
	- System Support Specialist		37.87
15000 -	Instructional Occupations		
15010	- Aircrew Training Devices Instructor (Non-Rated)		36.47
	- Aircrew Training Devices Instructor (Rated)		44.06
	- Air Crew Training Devices Instructor (Pilot)		52.81
	- Computer Based Training Specialist / Instructor	<u>-</u>	36.47
	- Educational Technologist		36.80
	- Flight Instructor (Pilot)		52.81
	- Graphic Artist		30.47
	- Maintenance Test Pilot, Fixed, Jet/Prop		48.72 48.72
	- Maintenance Test Pilot, Rotary Wing - Non-Maintenance Test/Co-Pilot		48.72
	- Technical Instructor		28.79
	- Technical Instructor/Course Developer		35.22
	- Test Proctor		23.24
	- Tutor		23.24
	Laundry, Dry-Cleaning, Pressing And Related Occup	pations	20.21
	- Assembler		11.41
	- Counter Attendant		11.41
	- Dry Cleaner		14.66
	- Finisher, Flatwork, Machine		11.41
	- Presser, Hand		11.41
16110	- Presser, Machine, Drycleaning		11.41
	- Presser, Machine, Shirts		11.41
	- Presser, Machine, Wearing Apparel, Laundry		11.41
	- Sewing Machine Operator		15.71
	- Tailor		16.64
	- Washer, Machine		12.51
	Machine Tool Operation And Repair Occupations		0.4 = 1
	- Machine-Tool Operator (Tool Room)		24.71
	- Tool And Die Maker Materials Handling And Packing Occupations		28.29
	- Forklift Operator		18.11
	- Material Coordinator		25.24
	- Material Expediter		25.24
	- Material Handling Laborer		13.83
	- Order Filler		15.09
	- Production Line Worker (Food Processing)		18.11
	- Shipping Packer		17.65
	- Shipping/Receiving Clerk		17.65
21140	- Store Worker I		12.49
21150	- Stock Clerk		17.98
	- Tools And Parts Attendant		18.11
	- Warehouse Specialist		18.11
	Mechanics And Maintenance And Repair Occupations		
	- Aerospace Structural Welder		32.92
	- Aircraft Logs and Records Technician		23.91
	- Aircraft Mechanic I		31.25
	- Aircraft Mechanic II		32.92
	- Aircraft Mechanic III - Aircraft Mechanic Helper		34.52 21.22
	- Aircraft, Painter		29.92
	- Aircraft Servicer		23.91
	- Aircraft Survival Flight Equipment Technician		29.92

23080 - Aircraft Worker	25.42
23091 - Aircrew Life Support Equipment (ALSE) Mechanic	25.42
I	
23092 - Aircrew Life Support Equipment (ALSE) Mechanic	31.25
II	
23110 - Appliance Mechanic	21.75
23120 - Bicycle Repairer	14.43
23125 - Cable Splicer	31.48
23130 - Carpenter, Maintenance	22.45
23140 - Carpet Layer	20.49
23160 - Electrician, Maintenance	27.98
23181 - Electronics Technician Maintenance I	30.17
23182 - Electronics Technician Maintenance II	32.03
23183 - Electronics Technician Maintenance III	33.75
23260 - Fabric Worker	22.55
23290 - Fire Alarm System Mechanic	22.91
23310 - Fire Extinguisher Repairer	20.77
23311 - Fuel Distribution System Mechanic	27.60
23312 - Fuel Distribution System Operator	23.45
23370 - General Maintenance Worker	21.43
	31.25
23380 - Ground Support Equipment Mechanic	
23381 - Ground Support Equipment Servicer	23.91
23382 - Ground Support Equipment Worker	25.42
23391 - Gunsmith I	20.77
23392 - Gunsmith II	24.15
23393 - Gunsmith III	27.00
23410 - Heating, Ventilation And Air-Conditioning	28.33
Mechanic	
23411 - Heating, Ventilation And Air Contidioning	29.84
Mechanic (Research Facility)	
23430 - Heavy Equipment Mechanic	26.13
23440 - Heavy Equipment Operator	22.91
23460 - Instrument Mechanic	27.34
23465 - Laboratory/Shelter Mechanic	25.64
23470 - Laborer	14.98
23510 - Locksmith	23.54
23530 - Machinery Maintenance Mechanic	27.44
23550 - Machinist, Maintenance	26.10
23580 - Maintenance Trades Helper	18.27
23591 - Metrology Technician I	27.34
23592 - Metrology Technician II	28.79
23593 - Metrology Technician III	30.19
23640 - Millwright	28.19
23710 - Office Appliance Repairer	22.96
23760 - Painter, Maintenance	21.75
23790 - Pipefitter, Maintenance	26.55
23810 - Plumber, Maintenance	25.21
23820 - Pneudraulic Systems Mechanic	27.00
23850 - Rigger	27.72
23870 - Scale Mechanic	24.15
23890 - Sheet-Metal Worker, Maintenance	24.81
23910 - Small Engine Mechanic	20.49
23931 - Telecommunications Mechanic I	29.95
23932 - Telecommunications Mechanic II	31.55
23950 - Telephone Lineman	32.28
23960 - Welder, Combination, Maintenance	24.34
23965 - Well Driller	22.91
23970 - Woodcraft Worker	27.00
23980 - Woodworker	20.77
24000 - Personal Needs Occupations	,,
24550 - Case Manager	19.40

	- Child Care Attendant		12.79
	- Child Care Center Clerk		17.77
	- Chore Aide		11.57
	- Family Readiness And Support Services		19.40
	inator		10 10
	- Homemaker		19.40
	Plant And System Operations Occupations		22 02
	- Boiler Tender		33.03
	- Sewage Plant Operator		24.67
	- Stationary Engineer		33.03
	- Ventilation Equipment Tender		23.58
	- Water Treatment Plant Operator		24.67
	Protective Service Occupations		22 00
	- Alarm Monitor		23.09
	- Baggage Inspector		15.38
	- Corrections Officer		25.08
	- Court Security Officer		26.37
	- Detection Dog Handler - Detention Officer		20.57 25.08
			28.10
	- Firefighter		
	- Guard I - Guard II		15.38 20.57
	- Police Officer I		29.70
	- Police Officer II		33.00
_	Recreation Occupations		33.00
			13.59
	- Carnival Equipment Operator - Carnival Equipment Repairer		14.63
	- Carnival Worker		9.24
	- Gate Attendant/Gate Tender		15.74
	- Lifeguard		11.59
	- Park Attendant (Aide)		17.62
	- Recreation Aide/Health Facility Attendant		12.85
	- Recreation Specialist		21.82
	- Sports Official		14.03
	- Swimming Pool Operator		18.21
	Stevedoring/Longshoremen Occupational Services		10.21
	- Blocker And Bracer		27.98
	- Hatch Tender		27.98
	- Line Handler		27.98
	- Stevedore I		25.78
	- Stevedore II		29.33
	Technical Occupations		23.33
	- Air Traffic Control Specialist, Center (HFO)	(see 2)	41.44
	- Air Traffic Control Specialist, Station (HFO)		28.58
	- Air Traffic Control Specialist, Terminal (HFO)		31.47
	- Archeological Technician I	(500-2)	20.19
	- Archeological Technician II		22.60
	- Archeological Technician III		27.98
	- Cartographic Technician		27.98
	- Civil Engineering Technician		26.41
	- Cryogenic Technician I		24.89
	- Cryogenic Technician II		27.49
	- Drafter/CAD Operator I		20.19
	- Drafter/CAD Operator II		22.60
	- Drafter/CAD Operator III		25.19
	- Drafter/CAD Operator IV		31.00
	- Engineering Technician I		22.92
	- Engineering Technician II		25.72
	- Engineering Technician III		28.79
	- Engineering Technician IV		35.64
	- Engineering Technician V		43.61

30086 -	- Engineering Technician VI		52.76
30090 -	- Environmental Technician		27.41
30095 -	- Evidence Control Specialist		22.47
30210 -	- Laboratory Technician		24.41
	- Latent Fingerprint Technician I		33.09
	- Latent Fingerprint Technician II		36.55
	- Mathematical Technician		28.94
	- Paralegal/Legal Assistant I		21.36
	- Paralegal/Legal Assistant II		26.47
			32.36
	- Paralegal/Legal Assistant III		39.16
	- Paralegal/Legal Assistant IV		
	- Petroleum Supply Specialist		27.49
	- Photo-Optics Technician		27.98
	- Radiation Control Technician		27.49
	- Technical Writer I		25.75
	- Technical Writer II		31.51
	- Technical Writer III		38.12
	- Unexploded Ordnance (UXO) Technician I		26.34
30492 -	- Unexploded Ordnance (UXO) Technician II		31.87
30493 -	- Unexploded Ordnance (UXO) Technician III		38.20
30494 -	- Unexploded (UXO) Safety Escort		26.34
	- Unexploded (UXO) Sweep Personnel		26.34
	- Weather Forecaster I		26.93
	- Weather Forecaster II		32.75
	- Weather Observer, Combined Upper Air Or	(see 2)	25.19
	e Programs	(500 2)	20.10
	- Weather Observer, Senior	(see 2)	27.98
	ransportation/Mobile Equipment Operation Occupat	•	27.50
	- Airplane Pilot	.10115	31.87
	- Bus Aide		14.32
	- Bus Driver		20.85
	- Driver Courier		15.38
	- Parking and Lot Attendant		11.06
	- Shuttle Bus Driver		16.83
	- Taxi Driver		13.98
	- Truckdriver, Light		16.83
	- Truckdriver, Medium		18.28
	- Truckdriver, Heavy		20.54
	- Truckdriver, Tractor-Trailer		20.54
1 - 00009	Miscellaneous Occupations		
99020 -	- Cabin Safety Specialist		15.54
99030 -	- Cashier		10.51
99050 -	- Desk Clerk		12.92
	- Embalmer		27.90
	- Flight Follower		26.34
	- Laboratory Animal Caretaker I		13.24
	- Laboratory Animal Caretaker II		14.47
	- Marketing Analyst		33.51
	- Mortician		34.10
	- Pest Controller		18.70
	- Photofinishing Worker		13.20
	Recycling Laborer		19.20
	- Recycling Specialist		23.54
	- Recycling Specialist - Refuse Collector		17.01
	- Sales Clerk		12.09
	- School Crossing Guard		16.25
	- Survey Party Chief		25.06
	- Surveying Aide		15.57
	- Surveying Technician		23.81
	- Vending Machine Attendant		15.48
99841 -	- Vending Machine Repairer		19.67

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.41 per hour or \$176.40 per week or \$764.40 per month

HEALTH & WELFARE EO 13706: \$4.13 per hour, or \$165.20 per week, or \$715.87 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer

occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).
- 2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

** HAZARDOUS PAY DIFFERENTIAL **

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the

following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS **

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).