

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number		Page of Pages		
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2. Amendment/Modification Number 001		3. Effective Date See Box 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption Poplar Point Owner's Representative Services	
6. Issued by: Office of the Deputy Mayor for Planning and Economic Development Office of Contracts, Procurement and Grants 1015 Half Street, S.E., Suite 675 Washington, D.C. 20003			Code		7. Administered by (If other than line 6) Office of the Deputy Mayor for Planning and Economic Development Housing Policies and Programs 1350 Pennsylvania Avenue, N.W., Suite 317 Washington, DC 20004		
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE OFFORERS				9A. Amendment of Solicitation No. DCEB-2024-R-0003			
				X		9B. Dated (See Item 11) April 3, 2024	
						10A. Modification of Contractor/Order No.	
Code				Facility		10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:							
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended							
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions							
E. IMPORTANT Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) PROSPECTIVE OFFEROR QUESTIONS OF CLARIFICATION AND THE DISTRICTS RESPONSES ARE SET FORTH BELOW:							
<p>Question 1: Section B.5 / The current language stipulates that for contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with section H.9 and is restated again in that section. Please clarify if this applies to the Base Year and each Option Year separately, or as a single combined total for all?</p> <p>Response: This applies to the Base year and the option years, separately</p> <p>Question 2: Sections C.1.3 and L.2.8 / The new Conflict section (C.1.3) now states: "Offerors must disclose any current or pending projects that may conflict or appear to conflict with the required work to be performed resulting from this Request for Proposals (RFP) on behalf of the District of Columbia government." Should the definition of 'conflict' include projects that we are performing or intend to perform for DMPED or any other District of Columbia agencies,</p>							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Jacque McDonald, DBA, MBA, MST, NIGP-CPP, CPPO, CPPB Director of Contracts, Procurement and Grants			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				Dr. Jacque McDonald (Signature of Contracting Officer)		04-12-2024	

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<p>which would need to be disclosed? This is [restated] again in Section L.2.8, so please confirm if this same response applies here also?</p>			
<p>Response: The conflicts pertain to any projects and/or potential projects performed outside of the District of Columbia Government; but projects within the District of Columbia, Maryland, and Virginia (DMV) jurisdictions.</p>			
<p>Question 3: Section C.5.1 Task 1 / Project Management / Should we assume that the same frequency of regular bi-weekly basis of meetings and monthly status reports would continue at the same requirement for each of the Option Years?</p>			
<p>Response: Yes.</p>			
<p>Question 4: Section C.5.3.1 Task 3 Existing Site Analysis and Relocation Procedures / Can you confirm that the ‘approximate 12-acre’ relocation site for the ALTA survey will be located in the District of Columbia? Or should we price this item as possibly located in VA or MD jurisdictions?</p>			
<p>Response: The ALTA will be located in the District of Columbia.</p>			
<p>Question 5: Related to our question above on Section C.5.3.1 Task 3, Under Section F.3 and referencing the Deliverables Table / Are items C.5.3.2 (ALTA Survey and plat for future NPS relocations site) and C.5.4.2 (ALTA Survey) actually the same requirement, for the same 12-acre site? Or should we consider another survey requirement, and if so, please provide a description for the request in Section F.3 – Table item C.5.4.2?</p>			
<p>Response: There will be a requirement for the relocation site and for Poplar Point. They are separate requirements.</p>			
<p>Question 6: Section L.3 Technical Proposal / Does the 15-page limit, also stating as ‘excluding attachments’ for the proposal include the 1-2 page requested ‘executive summary’? Additionally, please clarify if this limit excludes items such as the proposal cover, section divider pages, back cover, and a cover letter?</p>			
<p>Response: The 1–2-page executive summary counts towards the total page count of fifteen. Yes, cover pages and tabs are excluded from the total page count.</p>			
<p>Question 7: Section L.3.1.1 / The last sentence of this section directs the offeror to include resumes of all assigned personnel as ‘attachments’ to the proposal. Does this mean as part of Section 5, or as a completely separate section at the back of the proposal such as an ‘Appendix’?</p>			
<p>Response: Resumes can be submitted as either Attachments or Appendices.</p>			
<p>Question 8: Section L.3.4 ‘Section 5 – Attachments’ / There seems to be a misnumbering in the sequence of the RFP. Should this section be labeled as Section 4, since there is currently no Section 4 included after Section 3 (before this section)? Additionally, and referring to Section L.3 with the 15-page limit statement, does this mean that all of Section 5 (or corrected to Section 4) shall be excluded as well from this limit?</p>			
<p>Response: Yes, the section should be labeled Section 4. No.</p>			
<p>Question 9: Please clarify that the following affiliated links are the forms required as Attachments:?</p>			
<p>a. J.3 Equal Employment Opportunity Employer Information Report and Mayor’s Order 85-85: https://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/OHR%27s%20EEO%20Packet_7.21.2023.pdf</p>			

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b. J.4 Department of Employment Services First Source Employment Agreement (If applicable): How does this differ from the J.9 form?

c. J.7 Tax Certification Affidavit:

https://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/OCP_Channel%209%20Solicitation%20Attachments_tax_certification_affidavit.pdf

d. J.8 Subcontracting Plan Form (If required by law):

https://dslbd.dc.gov/sites/default/files/dc/sites/dslbd/page_content/attachments/SBE%20Subcontracting%20Plan%20Revised%20Final%20Version%20October-2023%5B59%5D.doc

e. J.9 First Source Initial Employment Plan (If contract is \$300,000 or more):

<https://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/New-Non%20Construction%20First%20Source%20Employment%20Agreement%202%2028003%29.pdf>

f. J.10 Contractor Experience Questionnaire Form:

https://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/Contractor_Experience_Questionnaire_Form.pdf

g. J.11 Past Performance Evaluation Form:

https://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/OCP_Channel%209%20Solicitation%20Attachments_Past_Performance_Evaluation_Form.pdf

Response: Yes.

Question 10: Can you clarify the term “Joint ER” on page 5? Did you mean EA or is there a separate review underway?

Response: Joint “ER” is Joint “EA”.

Question 11: Do resumes count as attachments or as pages in the technical proposal?

Response: See response to Question 7.

Question 12: Do tab dividers count towards the overall page count?

Response: No.

Question 13: How will you evaluate price proposals if some firms choose to self-perform activities and other firms choose to assist in DMPED in procurement activities as outlined in Section C.5.3.1 and C.5.4.1?

Response: Indicate that you will either self-perform or not and provide pricing for the task separately.

Question 14: As a certified CBE that will serve as the prime contractor on this effort, do we still need to meet the 35% SBE?

Response: Please refer to Section H.9.1.3 of the Solicitation.

Question 15: The NPS scope: We are assuming conceptual, programmatic level “site design” as part of that scope and not full construction “site design” drawings. Please confirm level of design development?

Response: Assume full construction documents.

Question 16: Please clarify how the land use planning/design and EIS for the broader Poplar Point site is dovetailing into the owner’s rep process?

Response: The process will be tasked to the Owner’s Representative as an additional task in future and should not be priced.

Question 17: Will there need to be a separate EIS for the NPS and USPP relocation

Response: The EIS process will merge with a future ES/Master Plan task for Poplar Point.

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Question 18: The "Determination and Findings for Shortened Advertising Period", estimates a fair and reasonable price for the scope of work in the solicitation to be \$850,000. Is this cost estimate for the base year or for the base year plus option years?

Response: This is the Independent Government Estimate (IGE) for the base period.

Question 19: The tasks to be priced in B.3.1 - B.3.5 of the solicitation are identical. At the same time, Section F.3 of the solicitation implies that the Deliverables outlined for Contractor could be completed in one year. Is the thinking that work not completed in the Base Year would be completed /rolled over to the Option Years? We are trying to determine how to format our pricing in the Option Years?

Response: Pricing should be explicit in noting which tasks are projected to carry over and what percentage of the task will be completed per option year.

Question 20: What is the anticipated Award date and Notice to proceed date for this solicitation # DCEB-2024-R-0003?

Response: TBD

Question 21: Meeting the timelines proposed in the deliverable section would require several concurrent solicitations to various consultants to be issued shortly after award to the successful respondent. Does DMPEDs procurement department have the capacity to accommodate multiple concurrent solicitations?

Response: No, DMPED's Procurement will not assist with concurrent solicitations.

Question 22: On average how long does it take DMPED to solicit services from (Architectural, Engineering (MEP, Civil, Geotechnical) consultants? This includes the time to draft, issue solicitation, review results, make final awards and issue notices to proceed?

Response: DMPED's Procurement will not assist with concurrent solicitations.

Question 23: Are DMPED consultants allowed to begin work based on a notice to proceed or does an executed contract have to be in place?

Response: An executed contract and the Notice to Proceed (NTP) for Poplar Point Owner's Representative Services must be in place prior to the performance of any services

Question 24: Considering the amount of time needed to review the supplemental documents listed in the RFP, so as to create a comprehensive response, will DMPED consider an extension to the submission date or will a selection be made based on the submissions made by previous respondents to the canceled solicitation?

Response No. At this time, consideration will only be given to offers submitted to the current Solicitation DCEB-2024-R-0003.

Question 25: Is Phase one of the joint EA or EIS/Master Plan still on target to be completed in April 2024?

Response: Yes.

Question 26: Can you share the name of the firm that has been engaged for Phase One study of the joint EA or EIS/Master Plan?

Response: Jacobs Engineering.

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Question 27: Please clarify if Task 6 - Additional Tasks noted in the solicitation will be scoped and price separately with the awarded respondent and that no pricing is due at the time of submission under this solicitation # DCEB-2024-R-0003?

Response: No pricing is due.

Question 28: Is the Estimated fair and reasonable price noted in the DETERMINATION AND FINDINGS FOR SHORTENED ADVERTISING PERIOD for the base year contract period or the base year and 4 option years?

Response: Please see question 18.

Question 29: Under Technical Criteria Section M.3.1.2 Proposed Methodology and Work Plan, the work plan has been listed as a component for evaluation however under section F.3 Deliverables the work plan is listed as a deliverable for the awarded respondent to provide within one week of NTP. Please clarify if the work plan is required as part of the respondent's submission?

Response: These are two different requests. The first is a methodology and work plan for the base scope the other is a project implementation roadmap—a work plan is required. e cannot provide a final total budget for this project. It is complex and anticipated to span multiple years.

Question 30: Can you expand on the relocation scope of work for section C.5.3 Task 3 – Existing Site Analysis and Relocation Procedures?

Response: Please see question 15.

Question 31: What is the timeline for the relocation?

Response: Response is confidential at this point.

Question 32: Is there an existing site for them to be relocated to?

Response: Response is confidential at this point.

Question 33: If there is an existing site, is there any additional work required to make it ready for the relocation (i.e. renovations)?

Response: Response is confidential at this point.

Question 34: I.8 B 6. Notes the limits set forth in the Contractor's umbrella or excess liability policy as \$5,000,000 per occurrence and \$5,000,000 in the annual aggregate. These limits are beyond industry standard. Will consideration be given to respondents with reduced limits? Alternatively, could the cost of these limit increases be a cost that is passed through to the Client?

Response: No.

Question 35: When can respondents expect responses to the submitted questions?

Response: See current responses as posted.

END