

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number		Page of Pages		
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2. Amendment/Modification Number 001		3. Effective Date See Box 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption Wilson Bldg. Renovation Design and Inspection/Observation Svcs.	
6. Issued by: Office of the Deputy Mayor for Planning and Economic Development Office of Contracts, Procurement and Grants 1015 Half Street, S.E., Suite 675 Washington, D.C. 20003			Code		7. Administered by (If other than line 6) Office of the Deputy Mayor for Planning and Economic Development 1350 Pennsylvania Avenue, N.W., Suite 317 Washington, D.C. 20004		
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE CBE RESPONDENTS Code Facility				X	9A. Amendment of Solicitation No. DCEB-2016-Q-1002		
					9B. Dated (See Item 11) June 6, 2016		
					10A. Modification of Contractor/Order No.		
					10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:							
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended							
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions							
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)							
PROSPECTIVE RESPONDENT QUESTIONS OF CLARIFICATION AND THE DISTRICTS RESPONSES ARE SET FORTH BELOW:							
<p>Question #1: The bulk of the RFQ points to this being a qualifications response submission, but the following paragraph also appears: “E.3.2 Fee Proposal – The firm shall provide its total lump sum fee to provide the required services. In addition, the Firm’s response shall list all proposed personnel by title, the hourly rate for each person, and the estimated number of hours that each person is expected to work on the project. The U.S. Department of Labor Service Contract Act Wage Determination in effect at the time of contract award will apply to the resulting contract.” Please confirm that no fee proposal is to be prepared at this time.</p> <p>Response: Architect-Engineer shall provide a fee proposal per the bid documents.</p> <p>Question #2: Page 2 of 5 Scope of Work asks to provide full design and engineering including mechanical and structural while page 5 of 5 project specific requirements table shows no requirements for Mechanical (HVAC). Please confirm space planning will not alter HVAC distribution layout and fresh air requirements.</p>							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST Director of Contracts, Procurement and Grants			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				(Signature of Contracting Officer)		06-10-2016	

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<p>Response: Mechanical and structural design should be included. See Attachment A4 - Revised Project Specific Requirements Table.</p>			
<p>Question #3: It is hard to determine structural scope of work. Could you please help us scope it out?</p>			
<p>Response: Please include an allowance of \$5,000.00 for structural engineering services.</p>			
<p>Question #4: Page 2 of 5: 3.7 lists design submissions as follows:</p> <ul style="list-style-type: none"> - Site survey & schematic design - Design development - Revisions to design development drawings - 100% construction documents - Submission of 100% construction documents 			
<p>Page 5 of 5 Project specific requirements eliminates design development and revision to design development phases. Please clarify.</p>			
<p>Response: See Attachment A4 - Revised Project Specific Requirements Table.</p>			
<p>Question #5: Cost estimation is required during the Title II services. Please explain if this is for potential change orders?</p>			
<p>Response: Cost estimation is required during Construction Documents phase and during Title II services to evaluate the pricing on change orders.</p>			
<p>Question #6: Can you please provide square footage of the renovation area on each floor.</p>			
<p>Response: Area of the 2nd floor is 2,164 square feet and the area on the 3rd floor is 7,485 square feet.</p>			
<p>Question #7: Can you please provide the budget for FF&E. Please confirm changes will not affect ceiling and sprinkler locations and are not included in the scope of work.</p>			
<p>Response: The District has prepared a preliminary budget for this project. Details on the budget will be shared with the successful respondent.</p>			
<p>Question #8: Third floor existing and third floor Illustration A is not clear. Is a new stair to be added: If yes, stair connecting second and third floors:</p>			
<p>Response: There is no connecting stair in the scope of work.</p>			
<p>Question #9: New conference room on the third floor in the hallway and adjacent new offices will require supply and return and modifications in the ceilings. Please verify.</p>			
<p>Response: It is the responsibility of the Architect-Engineer to determine mechanical needs for the space and to create a design to accommodate those needs.</p>			
<p>Question #10: The scope of services included electrical and plumbing engineering, but did not include mechanical engineering (in Attachment A-1). There is mention of some HVAC concerns and recommendations in Exhibit I. Are there requirements for HVAC as part of this contract, or would all HVAC design be handled outside this contract?</p>			
<p>Response: See Attachment A4 - Revised Project Specific Requirements Table showing that the mechanical design should be included in scope.</p>			
<p>Question #11: In Attachment A-1 there indicates a need for cost estimate at Survey/Improvement; Construction Documents Phase and Construction Administration Phase. a) Is there an established design-to-budget, or is the estimate during Survey/Improvement intended to help establish the budget? b) What is the intent for cost estimate during Construction Administration Phase? To review contractor bids and proposed change orders?</p>			

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Response: A budget will be shared with the successful respondent. The purpose of the cost estimate during Construction Administration is to review change orders to ensure that the District is receiving fair pricing.

Question #12: Are there established building-specific standards, furniture systems, etc. we will need to follow (other than the DGS Workplace Design Guidelines)?

Response: There are some additional standards that will be given to the successful respondent upon award.

Question #13: Is there existing furniture, fixtures and equipment that we need to inventory and reuse?

Response: There are no current plans to re-use any furniture, fixtures and equipment.

Question #14: As the author of the study and test fits in Exhibits I and II, is Bowie Gridley able to or precluded from bidding on this contract?

Response: Bowie Gridley is not precluded from competing in this solicitation.

Question #15: Are the consultants of those studies able to participate in this contract as subcontractors for this contract?

Response: If it is the intentions to have the authors of the study participate as subcontractors, it should be clearly noted in the proposal including the exact scope of work that the subcontractor will be performing.

Question #16: Will this be a design-bid-build project or a different delivery method, where out services might be more limited; i.e. in support of a design-build)?

Response: This project will be design-bid-build.

Question #17: What electronic format is required for design submission and record drawings (AutoCAD, Revit, etc.)?

Response: All submission drawings shall be sent in PDF format. All record drawings shall be sent in PDF and CAD.