



FIRST AMENDMENT
FY26 Rhode Island Avenue Support Grant Program (RIASGP)
REQUEST FOR APPLICATIONS (RFA)

Release Date of RFA: Friday, May 15, 2026

RFA ID #: DMPED-FY26-BD-RIASGP

Information Session: Please visit [Grant Information Sessions](#) for details and updates on information sessions and for the virtual meeting link. Additional details are also in Section D.2.

DMPED Contact: DMPED Grants Team
Phone: (202) 727-8111
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AMENDED

Submission Deadline: Monday, July 6, 2026 at 4:00pm EDT

Grant Administrator: Tariq Sheriff
Grant Manager: TBD

ALL APPLICATIONS MUST BE SUBMITTED ELECTRONICALLY.
Hand delivered or mailed applications, incomplete applications, or applications submitted after the Submission Deadline will not be accepted.

Completed applications (including attachments) must be submitted through the DMPED's Grants Management portal. [Click here](#) to start your application using DMPED Grants Portal or copy and paste the following link to your browser address bar: <https://dc-dmped.wizehive.app/organization/opportunities>.

DC Grant Opportunities: All District Grant Opportunities are at the following websites:

- Office of Community Affairs - [All Current District Grants](#)
- Office of the Deputy Mayor for Planning and Economic Development - [DMPED Grant Opportunities](#)

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SECTION A. GENERAL INFORMATION

A.1 Funding Opportunity

The Office of the Deputy Mayor for Planning and Economic Development (“**DMPED**”) invites the submission of applications from qualified organizations for the FY26 Rhode Island Avenue Support Grant Program (“**RIASGP**” or “**Program**”). The purpose of the Program is to provide grants to support businesses that (i) sign long-term leases of at least five (5) years with a minimum of three (3) years remaining on an existing lease in the Rhode Island Avenue Corridor in the District of Columbia (“**District**”) and (ii) offer retail, educational programs, community connections and attract foot traffic to the corridor.

The Program will provide up to \$350,000 in total grant funding in FY26 to eligible businesses to offset the costs of rent or tenant improvements, contingent on the availability of an appropriated budget in such amount. Awards are anticipated to range from \$10,000 to \$100,000. Successful applicants may receive the awarded amount in the form of a one-time payment, subject to the availability of funds, successful certification of an active lease agreement outlined in this RFA, and compliance with the terms and conditions of the grant agreement.

A.2 Source of Funds

The Program will be funded pursuant to the Deputy Mayor for Planning and Economic Development Limited Grant-Making Authority Act of 2012, effective September 20, 2012 (D.C. Law 19-168; D.C. Official Code §1-328.04(ii)), as amended by the “Rhode Island Avenue Corridor Long-Term Lease Adjustment Emergency Amendment Act of 2026,” enacted March 2, 2026 (D.C. Act 26-272) or any subsequent temporary or permanent legislation.

A.3 Grant Funding and Anticipated Number of Awards

The total amount of funding available for this Program is \$350,000 for FY26, contingent on the availability of an appropriated budget in such amount. DMPED anticipates making multiple awards ranging from \$10,000 - \$100,000.

A.4 Conflicts Between RFA and Applicable Law

If any requirement of this RFA conflicts with a provision of any applicable law, including a District or federal law or regulation, the applicable legal provision shall control, and it is the responsibility of the applicant to ensure compliance.

A.5 Competition for Grant Award

This is a competitive RFA. Each applicant must demonstrate its ability to carry out the activities for the grant for which it applies.

Applications are evaluated in three phases: (i) Phase One is pre-screening, (ii) Phase Two is the

review panel, and (iii) Phase Three is the award recommendation. See **Section E** for further details.

Final determinations on awards and funding are final and cannot be appealed.

A.6 Period of Performance

All grant activities must be completed by September 30, 2027, unless such date is extended by DMPED in its sole and absolute discretion.

A.7 Grant Reporting and Monitoring

If an applicant is awarded a grant under this Program, DMPED, at its sole discretion, may use several methods to monitor the grantee's post-award performance until closeout of the grant. Monitoring may include review of expenditures, review of progress towards performance targets, site visits, data collection, or other methods set forth in a grant agreement. At any point, the grant is subject to a performance or financial audit.

A.8 AMENDED Schedule

The following milestone dates and time durations are anticipated and subject to changes.

Release Date of RFA	Friday, May 15 th , 2026
Submission Deadline	Monday, July 6, 2026 at 4:00pm ET
Phase One: Pre-Screening	7/6/2026 through 7/17/2026
Phases Two and Three: Review Panel and Award Recommendation	7/17/2026 through 8/14/2026
Conditional Award Notifications	8/14/2026 – 8/31/2026

SECTION B. PROGRAM ELIGIBILITY REQUIREMENTS

B.1 Eligibility Requirements

- A. Applicants must meet the following requirements to be considered an eligible business (“**Eligible Business**”).
1. Applicants must be an Eligible Business and shall:
 - a. Be registered as an entity in the District of Columbia;
 - b. Be in good standing with the District of Columbia’s Department of Licensing and Consumer Protection (DLCP), the Office of Tax and Revenue (OTR), the Internal Revenue Service (IRS), and the Department of Employment Services (DOES);
 - c. Have fewer than 30 full-time employees;
 - d. Sign or intend to sign a long-term lease of a commercial property, defined as a five (5) year lease with a minimum of three (3) years remaining on an existing lease as of the closing date of the application period; and
 - e. Offer retail, educational programs, entertainment, food, or other services or activities that strengthen community connections and attract foot traffic to the Rhode Island Avenue Corridor.
 2. Applicants must demonstrate that the property where the business is or will be located is an eligible property (“**Eligible Property**”) located within the Rhode Island Avenue Corridor, as show on the map here: [Rhode Island Avenue Grant Program Eligibility Area](#)
- B. Priority preference will be given to applicants that operate fresh food retail businesses, i.e., grocery stores.

B.2 Ineligible Applicants

- A. The following applicants are not eligible to receive a grant under the Program:
- Adult entertainment
 - Auto body repair
 - Bank (retail)
 - E-commerce business without a brick-and-mortar location
 - Home-based businesses
 - Insurance office
 - Medical office provider (except urgent care center)
 - Nightclub (CX/DX license from ABCA)
 - Phone store
 - Realtor office
 - Seasonal business (only open part of the year)
 - An electronic equipment facility that is primarily occupied by electronic and computer equipment that provides electronic data switching, transmission, or telecommunication functions between computer, both inside and outside the facility

- Other businesses that do not strengthen community connections and attract foot traffic to the Rhode Island Avenue Corridor
- Businesses otherwise not included in the list of eligible businesses; and
- Any business that has previously received funding from the Great Streets Program in FY26 or in the previous 3 years.

B.3 Eligible Uses of Grant Funds

Grant funds may be used to support the following costs:

- Eligible rent payments.
- Eligible tenant improvements. Grant funds may be used to fund eligible tenant improvement costs incurred from the release date of this RFA until the end of the initial period of performance. Examples of eligible tenant improvements include, but are not limited to, the following:
 1. Interior façade improvements that do not impact structure (i.e. lighting, open layouts, carpentry, cabinets, countertops, room partitions, flooring, painting/wall coverings, ceiling fans, doors, windows, hardware);
 2. Plumbing and electrical installations;
 3. Engineering or architectural design fees;
 4. Built in fixtures or millwork; or
 5. Large immovable furniture.

SECTION C. GRANT APPLICATION

Applicants must provide truthful and accurate responses to all pre-qualifications and eligibility questions and include all required attachments with the application. Applicants must attest to the accuracy of the information provided. Failure to provide accurate documents or omitting required attachments will disqualify the application from consideration for an award. The primary applicant entity must complete and include the required documents with the application submission.

C.1 Grant Application

Applications must include the elements for each section outlined below. Applications that fail to include all necessary elements may not be reviewed or considered or may be disqualified. Applications must provide sufficient information for DMPED to determine the merit of the application. Applications will be evaluated in accordance with the scoring criteria in **Section F.1**.

- **Entity Description and Project Overview**

Applications should describe and fully explain the following items:

- Brief business summary and background;
- Description of the proposed tenant improvements, if applicable;
- Description of how the proposed tenant improvements will meet the stated goal and Program objectives, if applicable;
- Demonstration that the property is an Eligible Property located in the Rhode Island Avenue Corridor;
- Demonstration that the applicant is an Eligible Business;
- Demonstration that the Eligible Property is designated for retail or commercial use;
- Description of the applicant's business and the services or products that will be offered at the Eligible Property; and
- Detail the terms of the lease agreement the applicant has entered, or will enter into, prior to entering into a grant agreement. Lease agreements must be for no less than five (5) years in length, with a minimum of three (3) years remaining on any active lease from the release date of this RFA.

- **Capacity of Applicant Team**

Organization: Describe the applicant organization's history, mission, and current or past projects/successes that demonstrate the organization's capacity to achieve the Program goals. To provide further information, the applicant can reference its website or attach an organizational brochure or resumes.

Key Personnel: Identify all of the team members associated with day-to-day management of the business and provide brief biographies or their resumes outlining relevant experience and an organizational chart showing key personnel who will be working on the Program, if awarded the grant funds. The team members can be staff, volunteers, or contractors. Applicants should also provide information that explains the relationship among team members, their respective roles and contributions to the Program proposal, and the overall

management of the team. Include information about the primary applicant entity and, if applicable, other relevant entities (financial partners, operation/maintenance partners, tenants, contractors, etc., as applicable). Applications should include a brief history of each organization and its principals.

Past performance on District Grants/Contracts: Identify District agencies from which the applicant has received funding as a contractor or grantee in the past five years and provide specific information including:

- The grant(s) or contract(s) title(s);
- The District agency/agencies;
- The grant number(s), contract number(s), or other identifier(s);
- The amount(s) paid; and
- What was accomplished as a result of the funding.

- **Financial Viability**

Applications shall include detailed information about applicant's financials that show that the business is financially viable. Applicants should also include information, both quantitative and qualitative, that demonstrates the need for the grant funds. Applicants should include the following:

- Project budget for the use of all grant funds;
- All sources of existing funding;
- Anticipated annual operating expenses;
- Projected annual revenue for the business; and
- Demonstration that the applicant will be able to continue paying occupancy costs for the term of its occupancy.

- **Projected or Estimated Economic Impact**

Applicants shall discuss and quantify, as best as possible, the economic impacts of the applicant's business, including the following:

- Projected annual revenue generated by the applicant at the Eligible Property;
- Projected number of jobs created or sustained by the applicant at the Eligible Property, delineated by the following:
 - Number of new and existing permanent full-time jobs created by the applicant and average annual wages of these jobs; and
 - Number of temporary construction jobs estimated to be created as a result of any property enhancements detailed in the application.
- Any new amenities provided as a result of the applicant's business and the primary customers or populations that will benefit;
- Description of services/activities that strengthen community connections;
- Estimated number of regular visitors to the applicant's business at the Eligible Property; and
- Operating days and hours of the applicant's business at the Eligible Property.

C.2 Attachments

The following attachments must be included with each application. All application attachments must be submitted via Submittable in .pdf format clearly identifying the document using below documents name.

Attachment	Attachment Name/Description
C.1	Active District of Columbia Business License issued by the Department of Licensing and Consumer Protection (DLCP).
C.2	Certificate of Good Standing issued by the Department of Licensing and Consumer Protection (DLCP).
C.3	Certificate of Clean Hands from the District Office of Tax and Revenue (OTR) (current within last three months).
C.4	Tax Certification Affidavit (Download fillable form from Tax Certification Affidavit).
C.5	Tax Compliance Report (Obtain at Tax Compliance Report) or equivalent certification of tax compliance with the IRS.
C.6	Landlord Affidavit (Download fillable form from Landlord Affidavit).
C.7	Debarment Affidavit Applicants shall provide a statement regarding any debarments, suspensions, bankruptcy, or loan defaults on real estate development projects and/or government contracts including any of the applicant teams' entities (Download fillable form from Debarment Affidavit).
C.8	Arrest and Convictions Statement (Download fillable form from Arrest and Conviction Statement).
C.9	Statement of Certification (Download fillable form from Statement of Certification).
C.10	Form W9 (Download fillable form from W9).
C.11	Insurance Policies Affidavit (Download fillable form Insurance Policies Affidavit).
C.12	Dunn and Bradstreet Number via www.dnb.com or Proof of Enrollment.
C.13	Provide the first two pages of the applicant's most recent federal income tax return for the last two years, as accepted by the IRS.
C.14	Required Financial Document (Download fillable form Required Financial Document).
C.15	Statement of Financial Position (i.e.: organizational budget, balance sheet certified by an authorized representative of the organization, profit & loss, cashflow statement for the last three years, and any letters, filings, etc. submitted to the IRS within the three years before the date of the grant application) or, if available, audited financial statements for the last three years.
C.16	Ethics and Accountability Statement, if grant funds request is or exceeds \$100,000.00 (Download fillable form from Ethics and Accountability Statement).
C.17	Executed lease showing a lease period of at least five (5) years from the release date of this RFA or letter of intent to enter into such a lease, with a minimum of three (3) years remaining on the active lease.

Attachment	Attachment Name/Description
C.18	Project Budget for the requested grant funds.
C.19	Project Schedule, if applicant is requesting grant funds for eligible tenant improvements.
C.20	Project Sources and Uses, if applicant is requesting grant funds for eligible tenant improvements. Project Sources and Suses shall include all sources of funds and uses of funds for the tenant improvements.
C.21	If applicant is a non-profit, confirmation of applicant's non-profit status.

SECTION D. APPLICATION SUBMISSION GUIDELINES

D.1 Submission Guidelines

The Office of the Deputy Mayor for Planning and Economic Development (DMPED) is utilizing a Grants Management Platform to streamline the application and review process. While the application portal is branded with DMPED's name, the platform is powered by Submittable, which also provides customer service support to applicant. All applications for this funding opportunity must be submitted electronically through the portal. Applicants will be required to create a free Submittable account to access the application, upload required documents and receive communication regarding their submission.

1. All applications, including attachments, must be completed and submitted via DMPED Grants Management Platform no later than the Submission Deadline.
2. [DMPED Grants Management Platform](#) receives and records all applications upon submission. Unless requested by DMPED, any additions or deletions to a submitted application will not be accepted once applications are submitted or after the Submission Deadline. DMPED is not responsible for unreadable, incomplete, and/or out-of-order submissions.
3. Follow this link to access the [Help Center for DMPED Grants Management Platform](#).
4. Due to the variance of applicant internet speeds, applications with many attachments will take time to upload and process. Applicants should consider submitting applications no later than **two hours prior to** the Submission Deadline. If an application is submitted minutes before the Submission Deadline, the announcement may close in the middle of processing the application submission. If this occurs, DMPED will not receive the application.
5. DMPED is not responsible for malfunctions of the online platform. DMPED advises prospective applicants not to upload any documents to Dropbox or similar applications.
6. All attachments to the application must be submitted in Adobe Acrobat .pdf format, MS Word, MS Excel, and photos in PEG, PNG, or GIF format. Any other formats will deem the application incomplete. Do not combine all required documents into one .pdf file but attach each required attachment document separately following application guidelines. DMPED will not accept any attachments that contain files within a file, such as PDF Portfolio files, or an interactive or fillable PDF file. **Any attachments uploaded that are not requested and specified in the RFA or are password protected files will not be read** and will be deemed not received.
7. If an applicant encounters any technical system errors follow the link to the Submittable [Applicant Help](#) website or contact Submittable via email at nextzensupport@submittable.com.
8. Examples of events that would NOT be considered 'technical system errors' are:
 - a. Failure to follow funding Request for Application (RFA) opportunity instructions.
 - b. Failure to follow application instructions.

- c. Local internet problem at the time of Submission Deadline.
- d. Unable to see final application “Submit” button.
- e. Forgotten username or password credentials.
- f. Security locked out of system resulting from forgetting password.
- g. Application closing during the submission process while the “Processing” indicator is still active.

D.2 Pre-Application Information Session

DMPED will hold pre-application information session(s), and details are available on the DMPED website at [Grant Information Sessions](#). Information sessions may be recorded and posted online. The schedule for information session(s) is listed below:

The purpose of the information session is to allow prospective applicants to inquire about the grant, the RFA document, the application submission process, required application documents, and the application review process.

Verbal answers provided during the information session are intended solely for general discussion and do not represent the District’s final position. Applicants should submit questions in writing following the conclusion of the information session, no later than five days after the date of the information session to receive an official response. Responses will be posted to the DMPED website. Oral explanations or instructions given by District officials prior to the grant award are not binding.

SECTION E. APPLICATION REVIEW

To be eligible for an award, applications must include complete responses to all questions and all required documents, as further described in **Section C.1** and **Section C.2**.

DMPED anticipates making a final determination of award within four months of the application close date. The Deputy Mayor will make the final funding decision, based on a review panel's recommendations, the Mayor's budget priorities, the available resources, the goal of the achieving a balance as to communities served, and the goals of the Program.

Application review consists of three Phases.

E.1 Phase One: Pre-screening.

Phase One is a pre-screening of each application to verify timely submission of the application and to ensure that all questions are answered, all required documents listed in **Section C.2** are included, and all documents are signed, dated, and compliant with the RFA requirements.

To qualify for Phase Two, applicants must successfully satisfy the pre-screening requirements set forth herein. Only complete applications that pass the pre-screening will move to Phase Two.

At the end of Phase One, applicants will receive a notification regarding the outcome of Phase One and whether or not their application will progress to Phase Two.

E.2 Phase Two: Review Panel.

Phase Two is a detailed review of the application by a review panel. The review panel will evaluate and score each application using the scoring criteria identified in **Section F.1**, with a narrative of the evaluation approach provided in **Section C.1**.

E.3 Phase Three: Award Recommendations.

Phase Three is the final award determination. At the conclusion of Phase Two evaluations, recommendations for funding awards are submitted to the Deputy Mayor for final approval. The Deputy Mayor will make the final funding decision based on the Mayor's budget priorities, the resources available, and the goals of the Program. **Final determinations on awards and funding are final and cannot be appealed.**

SECTION F. APPLICATION EVALUATION; SCORING CRITERIA

Applications will be scored based on the scoring criteria below, and the scores will guide the funding recommendations and award decisions. Applications must include the elements for each criteria outlined below, and as further described in **Section C.1**.

F.1 Summary of Scoring Points

#	Scoring Criteria	Maximum Points
1.	Business Description and Project Overview	30
2.	Capacity of Applicants Team	10
3.	Financial Viability	30
4.	Projected or Estimated Economic Impact	30
	Maximum Total	100

SECTION G: CONDITIONAL AWARD REQUIREMENTS

G.1 Conditional Award Letter

DMPED will send a conditional award letter to successful applicant(s) detailing the conditions of the grant award and identifying and requesting additional grant specific award documents, as outlined below:

Ln. #	Document Description
1.	Active District of Columbia Business License issued by the Department of Licensing and Consumer Protection (DLCP). DLCP
2.	Certificate of Good Standing issued by the Department of Licensing and Consumer Protection (DLCP). DLCP
3.	Current Certificate of Clean Hands from the District Office of Tax and Revenue (OTR). OTR
4.	Certificate of Insurance (COI) meeting minimum required coverage identified in the RFA Section G.4 (View Sample COI at Sample COI)
5.	RESERVED
6.	RESERVED
7.	Project Budget (include description of work)
8.	Project Timeline/Schedule, if applicable
9.	Form W9 (as submitted with application or updated W9 if needed). W9 Form
10.	Automated Clearing House (ACH) Form – Successful applicants will receive disbursements via an electronic transmission to the bank account designated for this grant. To establish this transfer, successful applicant(s) must fully complete and submit an ACH Form that includes the signature of an authorized representative from their financial institution (download fillable form from ACH Enrollment Form)
11.	Grant Agreement – Successful applicants are required to sign an agreement setting forth the terms and conditions for their receipt of grant funds.
12.	If required, executed lease showing a lease period of at least five (5) years from the release date of this RFA or letter of intent to enter into such a lease, with a minimum of three (3) years remaining on the active lease.

G.2 Conditional Award Requirements.

To remain eligible for the grant and receive the award of funds, all documentation required by the conditional award letter must be submitted to DMPED within the timeframe identified in the conditional award letter. An applicant that cannot provide these materials **WITHIN THE TIMEFRAME IDENTIFIED IN THE CONDITIONAL AWARD LETTER** may be deemed ineligible for a grant award and the offer may be withdrawn.

G.3 Assurance of Continued Truth and Accuracy

Prior to the award of grant funds, successful applicant(s) shall notify DMPED of any changes that may have occurred to its organization since the time of submission of its original application.

G.4 Minimum Insurance Requirements

Prior to the award of grant funds, applicants must show proof of all insurance coverage required by law and by the Program, as determined by DMPED. Successful applicants shall procure and maintain, during the entire period of performance under the grant agreement, the types of insurance specified in **Exhibit A**. Applicants are not required to hold this coverage in order to apply but should expect to obtain coverage at the levels specified if awarded a grant. Applicants should consult their insurance provider for information about the coverage listed in **Exhibit A**.

SECTION H. GRANT ADMINISTRATION

H.1 Invoice Submission

Invoices must be submitted electronically through The District Integrated Financial System (DIFS) Supplier Portal. Successful applicants are required to register and submit invoices using the following link https://cfo.dc.gov/supplier_portal. Upon receipt of a complete invoice package, funds will be disbursed according to terms of the grant agreement.

H.2 Reporting; Site Visits

Successful applicants shall be subject to reporting requirements and site visits as specified in the grant agreement to ensure compliance with the Program and the terms of the grant agreement.

SECTION I. AWARDS CONDITIONS AND LIMITATIONS

- I.1 Funding for this grant is contingent upon continued appropriations to DMPED. This RFA does not commit DMPED to make a grant award.
- I.2 DMPED reserves the right to accept or deny any or all applications if it is determined to be in the best interest of DMPED to do so. DMPED shall notify the applicant if it rejects their application. DMPED reserves the right to suspend or terminate an RFA pursuant to its own grantmaking rules or any applicable federal regulation or requirement.
- I.3 DMPED reserves the right to issue addenda and/or amendments subsequent to the issuance of this RFA, or to rescind this RFA. DMPED reserves the right to request additional information from any applicant.
- I.4 DMPED shall not be liable for any costs incurred in the preparation of applications in response to this RFA. Applicants agree that all costs incurred in developing the application for this grant Program are the applicant's sole responsibility.
- I.5 DMPED may conduct pre-award on-site visits to verify information submitted in the application and to determine if an applicant's facilities are appropriate for the services intended.
- I.6 DMPED may enter into negotiations with an applicant and adopt a firm funding amount or other revision of an applicant's proposal that may result from negotiations.

EXHIBIT A
Insurance Requirements

- A. **GENERAL REQUIREMENTS.** The Grantee at its sole expense shall procure and maintain, during the entire period of performance under this Grant, the types of insurance specified below. The Grantee shall submit a Certificate of Insurance to the Grant Manager (GA) giving evidence of the required coverage prior to commencing performance under this grant. In no event shall any work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) have been provided to, and accepted by, the GA.

If the Grantee and/or its subcontractors maintain broader coverage and/or higher limits than the minimums shown below, the District requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Grantee and subcontractors.

B. **INSURANCE REQUIREMENTS**

1. Commercial General Liability Insurance (“CGL”) - The Grantee shall provide evidence satisfactory to the GA with respect to the services performed that it carries a CGL policy, written on an occurrence (not claims-made) basis, on Insurance Services Office, Inc. (“ISO”) form CG 00 01 04 13 (or another occurrence-based form with coverage at least as broad and approved by the GA in writing), covering liability for all ongoing and completed operations of the Grantee and under all subcontracts, covering claims for bodily injury, including without limitation sickness, disease or death and mental anguish of any persons, broad form property damage, including loss of use resulting therefrom, personal and advertising injury, and including coverage for liability arising out of an Insured Contract (including the tort liability of another assumed in a contract) and acts of terrorism (whether caused by a foreign or domestic source). Such coverage shall have limits of liability of not less than \$1,000,000 for each occurrence, \$2,000,000 general aggregate, \$2,000,000 products and completed operations aggregate, and \$1,000,000 personal and advertising injury aggregate limit.

The Commercial General Liability shall be further endorsed to:

- a) To the fullest extent permitted by law, provide additional insured coverage using ISO form CG 2010 0413 and CG2037 04 13 (or its equivalent) to The Government of the District of Columbia
 - b) Coverage available to the additional insureds shall apply on a primary and non-contributing basis as respects any other insurance, deductibles, or self-insurance available to the additional insureds
 - c) A waiver of subrogation in favor of The Government of the District of Columbia
 - d) Any Annual Aggregate shall apply on a per location or per project basis
 - e) Defense costs shall be in addition to and not erode the limits of liability
2. Automobile Liability Insurance - The Grantee shall provide evidence satisfactory to the GA of commercial (business) automobile liability insurance written on ISO form CA 00 01 10 13 (or another form with coverage at least as broad and approved by the GA in

writing) including coverage for all owned, hired, borrowed and non-owned vehicles and equipment used by the Grantee in connection with work under this agreement, with a minimum combined single limit of \$1,000,000. Such policy or policies of automobile liability insurance shall be written on an "occurrence" (as opposed to a "claims made") basis.

The Commercial Auto Liability policy shall be further endorsed to:

- a) To the fullest extent permitted by law, provide additional insured coverage to The Government of the District of Columbia
- b) Coverage available to the additional insureds shall apply on a primary and non-contributing basis as respects any other insurance, deductibles, or self-insurance available to the additional insureds
- c) A waiver of subrogation in favor of The Government of the District of Columbia
- d) Defense costs shall be in addition to and not erode the limits of liability
- e) If applicable, include Form CA 99 48 03 06 Pollution Liability - Broadened Coverage for Covered Autos - Business Auto, Motor Carrier, and Truckers (or its equivalent)
- f) Moving and Storage Companies shall be required to provide evidence of BMC91 or BMC91X filing

For Grantees providing transportation:

Grantees providing transportation must additionally comply with the following:

- a) Operators holding a restricted WMATC Certificate of Authority must have a single limit of \$1.5 million in combined (bodily injury and physical damage) coverage, or
- b) Operators holding an unrestricted WMATC Certificate of Authority must have a single limit of \$5M in combined (bodily injury and physical damage) coverage.

In addition, both types of WMATC certificate holders must have in place the following Licensing Requirements as applicable:

- a) Commercial Driver's License (CDL) with the following endorsements:
 - i) P (Passenger): All drivers MUST have a P endorsement enabling them to transport passengers (16 or more).
 - ii) S (School Bus): All drivers operating school buses (flashing lights, swing arm w/stop sign) must also have an S endorsement. Please note that driver credentials for any vehicles that are converted school buses must have S.
- b) Valid (unexpired) US Department of Transportation Medical Examiner Certification ("Medical Card").

For Grantees using District Government-Owned Vehicles:

Agencies that provide Grantees with District Government-owned or leased motor vehicles are responsible for ensuring that such vehicles are used only for the performance under this Grant. Grantee and its subcontractors are prohibited from using such vehicles for home-to-work transportation unless specifically provided for under the terms of the Grant and approved in writing by the GA, or otherwise provided by law. Grantee shall

obtain automobile liability insurance with a minimum combined single limit of \$1,000,000 to cover bodily injury and property damage to protect the Grantee and the District Government against third-party claims arising from the use of District Government-owned vehicles. The Commercial Auto Liability Policy shall be endorsed to include:

- a) To the fullest extent permitted by law, provide additional insured coverage to The Government of the District of Columbia;
- b) Coverage available to the additional insureds shall apply on a primary and non-contributing basis as respects any other insurance, deductibles, or self-insurance available to the additional insureds; and
- c) A waiver of subrogation in favor of The Government of the District of Columbia.

In the event of loss, destruction, or damage to any government-owned vehicles used in the performance of contract, Grantee shall be liable for full cost of repair or replacement of lost, destroyed, or damaged vehicle.

3. Workers' Compensation Insurance - The Grantee shall provide evidence satisfactory to the GA of Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the Grant is performed.

Employer's Liability Insurance - The Grantee shall provide evidence satisfactory to the GA of employer's liability insurance as follows: \$500,000 per accident for injury; \$500,000 per employee for disease; and \$500,000 for policy disease limit.

The Workers Compensation and Employers Liability shall be further endorsed to:

- a) Include a Waiver of Subrogation in favor of The Government of the District of Columbia.
 - b) Where applicable, include United States Longshore and Harbor Workers Compensation Act (USL&H)
 - c) Where applicable, include Jones Act Coverage for seamen or crew members on an "if any" basis.
4. Crime Insurance (3rd Party Indemnity) - The Grantee shall provide a Crime policy including 3rd party fidelity to cover the dishonest acts of Contractors, its employees and/or volunteers which result in a loss to the District. The Government of the District of Columbia shall be included as loss payee. The policy shall provide a limit per occurrence as per the following grid:

Grant Amount	Crime limit
\$1 - \$50,000	n/a
\$50,001 - \$100,000	\$20,000
Above \$100,001	\$50,000

C. SUBCONTRACTOR INSURANCE REQUIREMENTS

Any and all subcontractors engaged by Grantee for work under this Grant shall be required to have the same insured required of Grantee. Should the Grantee wish to propose different insurance requirements for the subcontractor than the ones outlined in the Grant, then, prior to commencement of work by the subcontractor, the Grantee shall submit in writing the name and brief description of work to be performed by the subcontractor to the GA. The GA will promptly provide in writing to the Grantee with a decision regarding the insurance requirements applicable to the subcontractor. When requested by the GA, the Grantee must provide proof of the subcontractor's required insurance prior to commencement of work by the subcontractor.

D. PRIMARY AND NONCONTRIBUTORY INSURANCE

The insurance required herein shall be primary to and will not seek contribution from any other insurance, reinsurance or self-insurance including any deductible or retention, maintained by the Government of the District of Columbia.

E. DURATION. The Grantee shall carry all required insurance until all Grant work is accepted by The Government of the District of Columbia and shall carry listed coverages for ten years for construction projects following final acceptance of the work performed under this Grant and two years for non-construction related Grants.

F. LIABILITY. These are the required minimum insurance requirements established by The Government of the District of Columbia. However, it is understood that The Government of the District of Columbia does not in any way represent that the insurance or the limits of insurance specified herein are sufficient or adequate to protect your interests or liabilities and will not in any way limit the Grantee's liability under this Grant.

G. CONTRACTOR'S PROPERTY. Grantee and subcontractors are solely responsible for any loss or damage to their personal property, including but not limited to tools and equipment, scaffolding, and temporary structures, rented machinery, or owned and leased equipment. A waiver of subrogation shall apply in favor of The Government of the District of Columbia.

H. MEASURE OF PAYMENT. The Government of the District of Columbia shall not make any separate measure or payment for the cost of insurance and bonds. The Grantee shall include all the costs of insurance and bonds in the Grant price.

I. NOTIFICATION. The Grantee shall ensure that all policies provide that the GA shall be given thirty (30) days prior written notice in the event of cancellation, non-renewal, or material changes to the extent such cancellation or material changes results in Grantee no longer complying with the above requirements. The Grantee shall provide the GA with ten (10) days' prior written notice in the event of non-payment of premium. The Grantee will also provide the GA with an updated Certificate of Insurance should its insurance coverages renew during the Grant. The Government of the District of Columbia may reasonably change the above insurance coverage requirements during the Term by giving

Grantee at least 30 days' notice of the change. Grantee must comply, at your expense, and deliver to the GA evidence of compliance before the change becomes effective.

- J. **CERTIFICATES OF INSURANCE.** The Grantee must send to GA, at least 10 days after execution of this Agreement, certificates of insurance evidencing the required insurance coverage and endorsements required herein. Grantee must also provide us with evidence of renewal before the expiration date of each insurance policy. Grantee is responsible for providing us with 30 days advanced written notice if the certificate of insurance by the insurer has been canceled, reduced in coverage, or otherwise altered. Certificates of insurance must reference the corresponding Grant number. Evidence of insurance shall be submitted to:

The Government of the District of Columbia

And mailed to the attention of:

Margaret Platek

**Office of the Deputy Mayor for Planning and Economic Development
Attention: Contracts, Procurement and Grants (Certificates of Insurance)**

Email: dmped.grants@dc.gov

The GA may request, and the Grantee shall promptly deliver updated certificates of insurance, endorsements indicating the required coverages, and/or certified copies of the insurance policies. If the insurance initially obtained by the Grantee expires prior to completion of the Grant, renewal certificates of insurance and additional insured and other endorsements shall be furnished to the GA prior to the date of expiration of all such initial insurance. For all coverage required to be maintained after completion, an additional certificate of insurance evidencing such coverage shall be submitted to the GA on an annual basis as the coverage is renewed (or replaced).

- K. **DISCLOSURE OF INFORMATION.** The Grantee agrees that The Government of the District of Columbia may disclose the name and contact information of its insurers to any third party which presents a claim against The Government of the District of Columbia for any damages or claims resulting from or arising out of work performed by the Grantee, its agents, employees, servants or subcontractors in the performance of this Grant.
- L. **CARRIER RATINGS.** All Grantee's and its subcontractors' insurance required in connection with this Grant shall be written by insurance companies with an A.M. Best Insurance Guide rating of at least A- VII or better (or the equivalent by any other rating agency) and licensed in the District of Columbia.
- M. **WARRANTIES.** When applicable, the Grantee should be named as an additional insured on the applicable manufacturer's/distributor's Commercial General Liability policy using Insurance Services Office, Inc. ("ISO") form CG 20 15 04 13 (or another occurrence-

based form with coverage at least as broad). GA should collect, review for accuracy, and maintain all warranties for goods and services.