



Eligible Expenses

What expenses are eligible*?

- Business Rent/Mortgage
 - Base rent
 - Mortgage payments (principal and interest)
 - Property insurance
 - Common area maintenance (CAM) charges, if included in a lease
- Payroll/Employee costs
 - Employee payroll expenses
 - Owner's salary can be included if it was reported in previous years and is comparative/similar to that or provided updated owner's payment documentation (For example: Owner's draw affidavit, updated roster)
 - Payroll processing fees
 - Benefits
 - Job Postings
 - Contractors (Including Security Guards/Bouncers)
- Inventory (includes supplies, but not items for sale)
- Operating Expenses
 - Accounting services
 - Business insurance
 - Cleaning supplies and services
 - Credit card fees
 - Equipment leasing/purchasing
 - Furniture (if office rental equipment)
 - License renewal
 - Maintenance/repairs of existing building/property / landscaping
 - Marketing/advertising
 - Office supplies
 - Pest control
 - Software for business operations
 - Storage space - if it is a direct operational expense related to running the business /
 - Uniforms
 - Utilities (for business location)
 - Water
 - Gas
 - Electric
 - Phone/Internet
 - Trash Services
 - Alarm Service
 - Website

What expenses are not eligible*?

- Decorative painting/landscaping/signage
- Inventory items for sale
- Loan payments
- Professional development
- Real estate/property taxes
- Refunds for customer order returns or cancellations
- Sales taxes
- Travel expenses

If you have questions about eligible expenses, please email thebridgefund@cfenterprises.org.

*not an exhaustive list