Eligible Expenses

What expenses are eligible*?
- Business Rent/Mortgage
  - Base rent
  - Mortgage payments (principal and interest)
  - Property insurance
  - Common area maintenance (CAM) charges, if included in a lease
- Payroll/Employee costs
  - Employee payroll expenses
  - Owner’s salary can be included if it was reported in previous years and is comparative/similar to that or provided updated owner’s payment documentation (For example: Owner’s draw affidavit, updated roster)
  - Payroll processing fees
  - Benefits
  - Job Postings
  - Contractors (Including Security Guards/Bouncers)
- Inventory (includes supplies, but not items for sale)
- Operating Expenses
  - Accounting services
  - Business insurance
  - Cleaning supplies and services
  - Credit card fees
  - Equipment leasing/purchasing
  - Furniture (if office rental equipment)
  - License renewal
  - Maintenance/repairs of existing building/property / landscaping
  - Marketing/advertising
  - Office supplies
  - Pest control
  - Software for business operations
  - Storage space - if it is a direct operational expense related to running the business /
  - Uniforms
  - Utilities (for business location)
    - Water
    - Gas
    - Electric
    - Phone/Internet
    - Trash Services
    - Alarm Service
  - Website

What expenses are not eligible*?
- Decorative painting/landscaping/signage
- Inventory items for sale
- Loan payments
- Professional development
- Real estate/property taxes
- Refunds for customer order returns or cancellations
- Sales taxes
- Travel expenses

If you have questions about eligible expenses, please email thebridgefund@cfenterprises.org.

*not an exhaustive list