

Arts and Entertainment Venue Relief Fund

Eligible Expenses

What expenses are eligible?

- Payroll/Employee costs
 - Employee payroll expenses
 - Owner's salary can be included if it was reported in previous years and is comparative/similar to that or provided updated owner's payment documentation (For example: Owner's draw affidavit, updated roster)
 - Payroll processing fees
 - Benefits
 - Job Postings
 - Contractors (Including Security Guards/Bouncers)
- Business Rent/Mortgage
 - Office rent/lease/mortgage
 - Property or Sales Tax
 - Real estate/property taxes
 - Sales Tax
- Insurance
- COVID-19 related expenses (technology, training, PPE)
- Utilities (For business location)
 - Water
 - Gas
 - Electric
 - Phone/Internet
 - Trash Services
 - Alarm service
- Equipment Leasing/Purchasing
- Operational Expenses
 - Website
 - Software
 - Marketing/advertising (including marketing consulting)
 - License renewal
 - Accounting services
 - Credit card fees
 - Maintenance/repairs of existing building/property/landscaping
 - Office supplies
 - Non-food supplies for food service (cups, plates, cutlery, etc.)
 - Furniture (if office rental equipment)
 - Cleaning supplies/Cleaning services
 - Pest control
 - Uniforms
 - Storage space - if it is a direct operational expense related to running the business

What expenses are not eligible?

- Inventory, other than allowable items under Operational Expenses
- Food expenses (unless part of a venue's production but are not being sold)
- Loan payments
- Professional development
- Refunds
- Decorative painting/landscaping/signage
- Travel/hotel accommodations (unless part of a performers contract/fees)

If you have questions about eligible expenses, please email aevrgrant@ledcmetro.org.