Arts and Entertainment Venue Relief Fund

Eligible Expenses

What expenses are eligible?

- Payroll/Employee costs
  - Employee payroll expenses
  - Owner's salary can be included if it was reported in previous years and is comparative/similar to that or provided updated owner’s payment documentation (For example: Owner’s draw affidavit, updated roster)
  - Payroll processing fees
  - Benefits
  - Job Postings
  - Contractors (Including Security Guards/Bouncers)

- Business Rent/Mortgage
  - Office rent/lease/mortgage
  - Property or Sales Tax
  - Real estate/property taxes
  - Sales Tax

- Insurance

- COVID-19 related expenses (technology, training, PPE)

- Utilities (For business location)
  - Water
  - Gas
  - Electric
  - Phone/Internet
  - Trash Services
  - Alarm service

- Equipment Leasing/Purchasing

- Operational Expenses
  - Website
  - Software
  - Marketing/advertising (including marketing consulting)
  - License renewal
  - Accounting services
  - Credit card fees
  - Maintenance/repairs of existing building/property/landscaping
  - Office supplies
  - Non-food supplies for food service (cups, plates, cutlery, etc.)
  - Furniture (if office rental equipment)
  - Cleaning supplies/Cleaning services
  - Pest control
  - Uniforms
  - Storage space - if it is a direct operational expense related to running the business
What expenses are not eligible?

- Inventory, other than allowable items under Operational Expenses
- Food expenses (unless part of a venue’s production but are not being sold)
- Loan payments
- Professional development
- Refunds
- Decorative painting/landscaping/signage
- Travel/hotel accommodations (unless part of a performers contract/fees)

If you have questions about eligible expenses, please email aevrgrant@ledcmetro.org.