

WORKFORCE INVESTMENT COUNCIL
FINAL
WIC Board Conference Call Meeting Minutes
Monday August 12, 2013
4:00 P.M. to 4:30 P.M.

I. Call to Order and Introductions

The Chair called the conference call meeting to order at 4:00 P.M. and welcomed all board members and guests who were on the call.

Board members present on the phone call included:

Joe Andronaco	Kathleen McKirchy
Tynesia Boyea-Robinson	Catherine Meloy
Tony Cancelosi	Andrew Reese (designee, Laura Nuss)
Lyles Carr	Nicola Whiteman
Paulette Francois (designee, Lisa Mallory)	Joslyn Williams
Hammere Gebreyes (designee, Adrienne Todman)	Marullus Williams
Michael Harreld	Calvin Woodland

Board members who sent an electronic mail vote:

David Berns
Emily Durso
Cedric Hendricks
Victor Hoskins
Charlene Drew Jarvis
Barbara Lang
Sarah Oldmixon
Chris Smith

Board members not in attendance:

Robin Anderson
Robert Brandon
Bill Dean
William A. Hanbury
Lori Kaplan
Solomon Keene
Councilmember Kenyan McDuffie
Thomas Penny
Carl Rowan
Neil Stanley

The Chair invited Allison to review today's conference call agenda. Allison thanked everyone for taking time to be present for the call. She explained that the format of the call was designed to comply with District sunshine law requirements regarding notification and public participation. She stated that the goal for today's conference call would be to present and discuss edits to two policies – Individual

Training Accounts and Supportive Services – that were changed in response to feedback received from the U.S. Department of Labor.

Allison explained that Kermit would provide a brief overview of the proposed changes to each of the two policies. She then explained the voting procedures for this board call, noting that for each board policy she would conduct a roll call vote of board members. If necessary, a motion could be made to hold the vote open for board members who opted to vote electronically via email.

II. WIC Policy 2013.008, Change 1: Individual Training Accounts (ITAs)

Kermit provided a brief overview of the ITA policy, noting that there is one major change to the policy which was presented at the July 9, 2013 WIC board quarterly meeting. He noted that the proposed change is meant to clarify the pricing and payment points for ITAs. In the policy presented at the July board meeting, the \$5,000.00 ITA cost was structured as follows:

\$3,000.00 for the provision of occupational training services; and
\$2,000.00 for the achievement of two specified goals related to the obtainment of a secondary credential and/or a job.

The proposed change to the ITA policy was as follows:

Rather than structuring payment toward an outcome, the \$5,000.00 ITA would be structured according to three (3) sets of services provided:

- (1) Occupational Training: Up to \$3,000 is available for the provision of occupational training leading to an industry-recognized degree, certificate, or other credential that enables a participant to enter into an occupation on the District's demand occupation list;
- (2) Contextualized instruction: Up to \$1,000 is available to support adult education and literacy activities that are offered in combination with occupational training and are contextualized to the occupation or industry for which training is provided;
- (3) Job search and placement services: Up to \$1,000 is available to support documented costs for job search and job placement services provided in combination with occupational training services, and that lead to successful placement in a training-related occupation.

After presenting this proposed change, Kermit asked the board members if they had any questions. One board member raised the removal of language regarding performance payments that previously appeared on page 4. Kermit responded noting that this was removed in order to remain consistent with the changes made around payment for services rather than outcomes on page 2 of the ITA policy.

BOARD VOTE: Upon a MOTION made by Lyles Carr and seconded by Joe Andronaco, the board members present voted to approve WIC Policy 2013-008, Change 1: WIA Individual Training Accounts through a roll call vote. All board members present voted in favor of the changes, with the exception of Catherine Meloy who abstained.

Allison asked the board if the vote could be held open until COB the following day to allow for electronic votes from board members who were not on the call.

BOARD VOTE: Upon a MOTION made by Joslyn Williams and seconded by Tony Cancelosi, the board members present unanimously voted to hold the vote open until 5 PM on Tuesday, August 13.

Eight board members voted electronically, all in favor of the proposed changes.

III. WIC Policy 2013.007, Change 1: WIA Supportive Services

After the board voted on the WIC Policy 2013-008, Change 1: WIA Individual Training Accounts policy, the Chair invited Allison and Kermit to discuss the next item on the agenda. Kermit explained that WIC staff were proposing two changes to the Supportive Services policy presented at the July 9, 2013 board meeting. The proposed changes were as follows:

- 1) On page 1 of the policy, DOL requested that the WIC include a statement regarding the role of the local board to work with the One-Stop Operator and mandatory partners to ensure supportive services are coordinated through the District's DCAJC Memorandum of Agreement. DOL requested that this change be included in order to comply with the existing regulations under the Workforce Investment Act (WIA).
- 2) On page 2 of the new policy, the reference to needs-related payments under the allowable supportive services section was removed. Under WIA, needs-related payment is defined as direct cash assistance, and the local board must approve a separate policy covering such payments. Kermit explained that the WIC would need to determine how this would be addressed moving forward but for present purposes, the allowable use of WIA funds for supportive services would be in the proposed list of seven (7) items outlined in the new policy.

After Kermit presented the proposed changes to the WIA Supportive Services policy, he asked the board if they had any questions regarding the changes. No questions were raised. Since no further comments or questions were raised, the Chair asked for a motion to be called to vote on the WIC Policy 2013-007, Change 1: WIA Supportive Services.

BOARD VOTE: Upon a MOTION made by Calvin Woodland and seconded by Tony Cancelosi, the board members present unanimously voted to approve WIC Policy 2013-007, Change 1: WIA Supportive Services through a roll call vote.

Allison asked the board if the vote could be held open until COB the following day to allow for electronic votes from board members who were not on the call.

BOARD VOTE: Upon a MOTION made by Joe Andronaco and seconded by Kathleen McKirchy, the board members present unanimously voted to hold the vote open until 5 PM on Tuesday, August 13.

Eight board members voted electronically, all in favor of the proposed changes.

IV. Public Comment Period

Allison opened the floor for public comment. No public comments were made.

V. Closing Comments and Announcements

Allison asked the board if there were any closing comments or announcements. Hearing none, the Chair adjourned the meeting.